

# Town of Birnamwood Caucus

**January 8, 2019**

Chairman Stewart called the Caucus to order at 7:00 pm in the Birnamwood Town Hall.

The following residents attended; Mike Fandrey, Paul Larzelere, Ed Meverden, Kathy Van Prooyen, Pat Knaak, Noreen Fandrey, Herb Fandrey, Greg Opper, Dennis Rochwite, Tina Steinke and Kurt Olson Jr. along with the Town Board.

The Clerk reviewed rules and procedures for conducting a Town Caucus.

The position of Chairperson was opened for nominations. Noreen Fandrey nominated Mike Fandrey seconded by Kathy Van Prooyen. There were no more nominations, nominations declared closed.

Nominations for Supervisor I was opened. Kathy Van Prooyen nominated Dennis Van Prooyen seconded by Pat Knaak. Tina Steinke nominated Dennis Rochwite, seconded by Steve Steinke. There were no other nominations. Nominations were declared closed.

Nominations for Supervisor II was opened. Tina Steinke nominated Steven Steinke, seconded by Dennis Rochwite. Paul Larzelere nominated Ed Meverden seconded by Noreen Fandrey. There were no other nominations. Nominations were declared closed.

Nominations for Clerk were opened. Debbra Kessen nominated Dennis Knaak, seconded by Kathy Van Prooyen. There were no other nominations. Nominations were declared closed.

The position of Treasurer was opened for nominations. Ed Meverden nominated Deb Kessen, seconded by Mike Fandrey. There were no other nominations. Nominations were declared closed.

The candidates then filled out the Notice of Nomination, Receipt of Notice of Nomination, Declaration of Candidacy and Campaign Registration Statement. Slips were drawn for the order names should appear on the ballot.

Mike Fandrey made a motion to close the 2019 Caucus, seconded by Ed Meverden. Motion carried. Caucus closed at 7:30 pm.

Respectfully submitted,

Dennis Knaak  
Town Clerk

# Town of Birnamwood

## Regular Monthly Meeting

### January 8, 2019

#### Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debra Kessen	Treasurer
Steve Steinke	Supervisor II		

#### Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:30 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

#### Adopt agenda.

Van Prooyen moved and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Van Prooyen moved, Steinke seconded a motion to deviate from the posted agenda, all ayes, motion carried.

#### Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$3,800.22, expenditures of \$11,497.23, checkbook balance of \$42,442.23, TSA (tax savings account) balance of \$329,592.07, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$2,449.14. Van Prooyen moved and Steinke seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

#### Public forum.

#### Unfinished business.

Steinke provided the DNR with a sample of the snowmobile signs to be placed on our Town Roads once the ordinance passes and received DNR approval of the signs.

Chairman Stewart suggested the Town wait for the updated Shawano County Dangerous Animal Ordinance to see if it would be necessary for the Town to have an ordinance. The Supervisors agreed.

#### New business.

The Board passed a 2019 Budget Transfer Resolution on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried. The transfer of \$12,000.00 from Public Works account to the Treasurer and Assessor Budget Account will cover the 2019 Town's revaluation cost. A copy of the Resolution is attached.

#### Reports.

Chairman Stewart reported on the October 2018 Bridge Inspection Report. All the Town's Bridges will need work ranging from minor work to extensive repairs.

#### Adjournment.

Motion by Van Prooyen, second by Steinke to adjourn, all ayes, meeting adjourned at 9:10 pm.