

Town of Birnamwood

Regular Monthly Meeting

January 10, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:30 pm.at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Mike Fandrey	Supervisor II		

Fandrey moved and Van Prooyan seconded a motion to adopt the agenda, all aye, motion carried.

Fandrey moved and Van Prooyan seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Fandrey and a second from Van Prooyan, all aye, motion carried.

The Treasurer reported deposits of \$12,855.81, expenditures of \$12,140.42, checkbook balance of \$9,251.13, TSA (tax savings account) balance of \$341,048.85, Contingency CD \$5,040.14, Truck/Equipment CD \$30,500.67 and Housing Account balance \$23,317.57. Fandrey moved and Van Prooyan seconded a motion to accept the Treasurers Report, all aye, motion carried.

No new contact from Shawano Solid Waste Board or Towns and Villages Attorney.

There was nothing new to report regarding Zoning Ordinance and Home Removal Violations in the Town.

The Clerk explained the Electronic Building Permit Requirement. Mike Block the Town Building Inspector is in contact with surrounding inspectors and plans to meet the new requirements by the January 2018 deadline.

Motion by Fandrey, second by Van Prooyan to adjourn, meeting adjourned at 8:50 pm.

Town of Birnamwood Caucus

January 10, 2017

Pete Stewart called the Caucus to order at 7:00 pm in the Birnamwood Town Hall and opened with the Pledge of Allegiance.

The following residents attended; Arlen Meverden, Kathy Van Prooyen, Shannon Rosenow, Pat Knaak, Noreen Fandrey, Herb Fandrey, Ruby Fandrey, Shannon Fandrey, Greg Opper, Dennis Rochwite, Tina Stienke, Steve Steinke, Justin Steinke, Jessa Fandrey, James Beyersdorf, Frank Groh, Kristy Meridith and Kurt Olson Jr. along with the Town Board.

The Clerk reviewed rules and procedures for conducting a Town Caucus then answered questions.

Kathy Van Prooyan volunteered to conduct the Caucus.

The position of Chairperson was opened for nominations. Dennis Van Prooyan nominated Pete Stewart seconded by Steven Steinke. Arlen Meverden nominated Mike Fandrey seconded by Noreen Fandrey, there were no more nominations, nominations declared closed.

Nominations for Supervisor I were opened. Pete Stewart nominated Dennis Van Prooyan seconded by Steven Steinke. Mike Fandrey nominated Frank Groh, seconded by Arlen Meverden. There were no other nominations. Nominations were declared closed.

Nominations for Supervisor II were opened. Pete Stewart nominated Steven Steinke, seconded by Dennis Rochwite. Noreen Fandrey nominated Mike Fandrey seconded by Arlen Meverden. There were no other nominations. Nominations were declared closed.

Nominations for Clerk were opened. Debra Kessen nominated Dennis Knaak, seconded by Pete Stewart. There were no other nominations. Nominations were declared closed.

The position of Treasurer was opened for nominations. Pete Stewart nominated Debra Kessen, seconded by Dennis Van Prooyan. There were no other nominations. Nominations were declared closed.

The candidates then filled out the Notice of Nomination, Receipt of Notice of Nomination, Declaration of Candidacy and Campaign Registration Statement. Slips were then drawn for the order names should appear on the ballot.

Frank Groh made a motion to close the 2017 Caucus, seconded by Arlen Meverden. Motion carried. Caucus closed at 7:30 pm.

Respectfully submitted,



Town Clerk

Town of Birnamwood

Regular Monthly Meeting

February 14, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Mike Fandrey	Supervisor II		

Fandrey moved and Van Prooyan seconded a motion to adopt the agenda, all aye, motion carried.

Fandrey moved and Van Prooyan seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes and Caucus were provided and approved on a motion from Fandrey and a second from Van Prooyan, all aye, motion carried.

The Treasurer reported deposits of \$308,770.21, expenditures of \$307,867.47, checkbook balance of \$16,988.72, TSA (tax savings account) balance of \$336,475.84, Contingency CD \$5,040.14, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,319.15. Fandrey moved and Van Prooyan seconded a motion to accept the Treasurers Report, all aye, motion carried.

The Treasurer also reported approximately 75 dogs are still not registered and in past years has notified residents several times, with the process dragging on for months after the April deadline. Fandrey made a motion, seconded by Van Prooyan, to charge a \$25.00 late fee for any dog, in the Town, not licensed by April first deadline, all aye, motion carried.

The Clerk received a new contract proposal with Harter's Fox Valley Disposal, negotiated by Attorney Shane Vander Waal. The term of the contract is five years at a rate of \$12.16 per stop, with yearly increases over the term of the contract. We are currently paying \$12.81 per stop and would take four years before our rate would be higher than we currently pay. Our Town would save over \$2,050.00 in the first year of the new contract. The fuel surcharge is based on diesel fuel cost of \$4.00 per gallon and basic service to the residents would remain unchanged. The Board reviewed copies of the proposed new contract and voted to approve the contract on a motion from Fandrey and a second from Van Prooyan, all aye, motion carried. There was no new contact from Shawano Solid Waste Board.

There was nothing new to report regarding Zoning Ordinance and Home Removal Violations in the Town.

The Board discussed warm weather breakup of Town roads and Chairman Stewart requested all supervisors to be involved in the decision to post the roads.

The Board discussed talking to the Town of Almon about switching maintenance of Westline Road and Cranberry Road for snowplowing. It may be more convenient for plowing and provide better service for residents.

Chairman Stewart will contact Town Attorney Vander Waal regarding cemetery ordinances.

Motion by Fandrey, second by Van Prooyan to adjourn, meeting adjourned at 8:52 pm.

Town of Birnamwood

Regular Monthly Meeting

March 14, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm.at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Mike Fandrey	Supervisor II		

Fandrey moved and Van Prooyan seconded a motion to adopt the agenda, all aye, motion carried.

Fandrey moved and Van Prooyan seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Fandrey and a second from Van Prooyan, all aye, motion carried.

The Treasurer reported deposits of \$240,729.28, expenditures of \$216,492.90, checkbook balance of \$5,897.31, TSA (tax savings account) balance of \$96,581.78, Contingency CD \$5,040.14, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,320.58. Fandrey moved and Van Prooyan seconded a motion to accept the Treasurers Report, all aye, motion carried.

The Treasurer also reported approximately 61 dogs are still not registered.

There was nothing new to report regarding Zoning Ordinance and Home Removal Violations in the Town.

The Chairman reported all Town Roads are posted with weight limits for spring breakup.

The Hazard Mitigation Plan resolution will be placed on next month's agenda. Chairman Stewart will contact Natalie Easterday for more information.

The Board approved scheduling Open Book and Board of Review on June 13, 2017

The Clerk contacted Town Attorney Vander Waal regarding a cemetery ordinance and has appointed Attorney Lee Turonie to work on the process.

Motion by Fandrey, second by Van Prooyan to adjourn, meeting adjourned at 8:25 pm.

Town of Birnamwood

Regular Monthly Meeting

April 18, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$30,433.75, expenditures of \$28,879.97, checkbook balance of \$8,040.39, TSA (tax savings account) balance of \$66,681.78, Contingency CD \$5,060.14, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,322.16. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

The Treasurer also reported approximately 17 dogs are still not registered.

The Clerk reported a letter was sent to Alan Nousen from Bob Jacobson the County Zoning Administrator regarding the Zoning Ordinance and Home Removal in the Town. He has been receiving extensions since 2012 with no action on his part and gave him a final deadline of the 30th of June 2017.

The Chairman reported violations, by farmers and truckers, on Town Roads that have posted weight limits. The Board decided to pull the weight limit signs as of April 19, 2017.

The Shawano County Menomonee County Hazard Mitigation Plan resolution was adopted on a motion from Van Prooyan and a second from Steinke. All aye, motion carried. The Clerk will forward a copy of the resolution To Natalie Easterday at the Emergency Management Office.

Chairman Stewart reported an estimated cost in the range of \$200,000.00 to \$250,000.00 for the detour damage on Western Avenue, approximately one mile needs reconstruct and another 7/10 of a mile may require wedging. Recycled blacktop will be used to temporarily fix the worst spot. The major work will be delayed until the Town receives funding from the agency that ordered the traffic detour onto a road with a, spring breakup, posted weight limit.

Stewart also reported a Ho Chunk Highway Representative offered to place all Town Roads, except Bluebird Road, on their Bureau of Indian Affairs list of roads for construction. They can receive Federal funding, for road construction, which is not available to Towns. The Town would remain sole owner of all Town Roads. Chairman Stewart will contact our attorney for the legality of this action.

The Clerk was contacted by Attorney Lee Turonie with questions regarding what the Town wants in a cemetery ordinance. The attorney has researched County Restrictions and has started work on additional restrictions to be placed in our ordinance.

Draft

Town of Birnamwood Annual Meeting April 18, 2017

“I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS ONE NATION UNDER GOD, INDIVISIBLE WITH LIBERTY AND JUSTICE FOR ALL”

Annual Meeting April 18, 2017

The 2017 Annual Meeting was called to order by Chairperson Peter Stewart at 7:00 p.m. on April 18, 2017 in the Town Hall and opened with The Pledge of Allegiance.

9 residents and the Board attended the meeting.

The clerk read the minutes from the 2016 Annual Meeting. Mike Fandrey moved and Dennis Van Prooyan seconded a motion to approve the minutes as read. All ayes motion carried.

Treasurer, Debra Kessen presented the 2016 Financial Report for examination by the residents. Mike Fandrey made a motion, seconded by Dennis Van Prooyan, to accept the Financial Report as presented. All ayes, motion carried.

Peter Stewart reported on roadwork completed in 2016 on the following roads; paved Pine Road, Cedar Road overlay and shouldered. The plan for this year is to shoulder Pine Road and pursue payment for damage done to Western Avenue during detour. The Board will determine other roadwork after evaluating damage caused by spring breakup. Chairman Stewart will work with Northeast Asphalt on blacktop pricing and Eland Road maintenance if they will be trucking from their Eland Road Asphalt Pit.

Residents had no other concerns or ideas for the Board to address.

Mike Fandrey moved and Dennis Van Prooyan seconded a motion to adjourn. The meeting adjourned at 7:15 pm.

Respectfully submitted:



Dennis Knaak
Clerk

Town of Birnamwood

Regular Monthly Meeting

May 9, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$27,315.90, expenditures of \$16,974.70, checkbook balance of \$18,381.59, TSA (tax savings account) balance of \$66,871.78, Contingency CD \$5,040.14, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,323.69. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

Chairman Stewart reported Attorney Turonie sent a request, to the Sheriff's Department, for all audio from the Knotty Pine Fire in preparation for reimbursement for Western Avenue damage.

Attorney Lee Turonie should have a preliminary cemetery ordinance for the Board to review before the June meeting.

Chairman Stewart called the Board of Review to order, a motion to postpone the Board of Review until June 13, 2017 at 5:00 pm was made by Van Prooyan and seconded by Steinke. All ayes, motion carried.

The Board asked Debbra Kessen if she contacted the County Clerk regarding any conflict with being the lister and the person who issues the dog license. The County Clerk indicated other Town Treasurers do both. She accepted the position of the Town's Dog Lister.

Chairman Stewart talked about summer roadwork, Town Roads to be reground, use of recycled blacktop and culverts needed.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 8:45 pm.

Town of Birnamwood

Regular Monthly Meeting

June 13, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$639.75, expenditures of \$8,695.53, checkbook balance of \$10,325.81, TSA (tax savings account) balance of \$66,966.78, Contingency CD \$5,060.30, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,325.27. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

The Board approved the request for renewal of Tangle Horn Liquor License, on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Board discussed two letters they received from County Zoning, each saying something different about the status of zoning for Ken Jensen's business. The Clerk will try to clarify with County Zoning.

Chairman Stewart reported Attorney Turonie sent a letter to, Tony Kordus, the County Corporation Council regarding the Knotty Pine Fire seeking reimbursement for Western Avenue damage, resulting from the Sheriff's Department ordered detour.

The Clerk distributed a copy of the cemetery ordinance prepared by Attorney Lee Turonie for the Board to review for passage at the next meeting.

Insurance coverage for a dog bite or other injury for Board members doing work in the Town was discussed. Do we have coverage? Steinke will check with our insurance agent.

The Board voted to replace the Eagle Voting Machine with the newer Insight Voting Machine at a cost of \$1,800.00 on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried. The replacement became necessary when service for the Eagle machine is no longer available after December 31, 2017.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 9:07 pm.

Town of Birnamwood

Regular Monthly Meeting

July 11, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$414.84, expenditures of \$7,293.09, checkbook balance of \$3,401.39, TSA (tax savings account) balance of \$66,984.75, Contingency CD \$5,060.30, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,326.80. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

Alan Nousen is now in violation of the County Home Removal Ordinance, which was part of the Building Permit requirements and should be receiving a fine from the County Zoning Office.

The Board will get more information on road abandonment and discusses Park Road once property purchase is final.

Chairman Stewart reported Attorney Turonie sent a letter to, Tony Kordus, the County Corporation Council regarding the Knotty Pine Fire seeking reimbursement for Western Avenue damage, resulting from the Sherriff's Department ordered detour. It appears the County is not going to pay for the damage and we will wait for information on how to proceed from our attorney.

The Board approved the cemetery ordinance prepared by Attorney Lee Turonie on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

Insurance coverage for an injury for Board members doing work in the Town was discussed. Do we have coverage? Stewart will check with Brian Deffner, our insurance agent, to see if he can attend our next meeting for clarification.

The Board approved an \$80.00 fee for sending Stewart to PASER Rating Training in Appleton on a motion from Van Prooyan and a second from Steinke, all aye, motion carried. The Clerk will send in the registration for the August 9, 2017 Workshop.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 8:55 pm.

Town of Birnamwood

Regular Monthly Meeting

August 8, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II	Absent	Excused

Van Prooyan moved and Stewart seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Stewart seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Stewart, all aye, motion carried.

The Treasurer reported deposits of \$86,061.67, expenditures of \$56,355.00, checkbook balance of \$33,304.23, TSA (tax savings account) balance of \$21,984.75, Contingency CD \$5,060.30, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,328.38. Van Prooyan moved and Stewart seconded a motion to accept the Treasurers Report, all aye, motion carried.

Alan Nousen is now in violation of the County Home Removal Ordinance, which was part of the Building Permit requirements and should be receiving a letter from County Corporate Council.

The Board will get more information on road abandonment and discusses Park Road once property purchase is final.

Due to Steinke absence Stewart will check with Brian Deffner, our insurance agent, to see if he can attend our next meeting for clarification of Insurance coverage for an injury to Board members doing work for the Town.

Deb Kessen reported on Web Site Company's services and prices for setting up a Town Web Site. She will check for more detail and report back at next meeting.

The Board approved Attorney Turonie to proceed with Notice of Cirmstances Giving Rise to Claim to Shawano County Chairperson Jerry Erdman and Clerk Pamela Schmidt, regarding Western Avenue road damage, on a motion from Van Prooyan and a second from Stewart, all ayes, Motion carried.

Chairman Stewart reported Attorney Turonie will send a Notice of Circumstances Giving Rise to Claim delivered to County Board Chairperson Jerry Erdman and Clerk Pamela Schmidt, regarding the Knotty Pine Fire seeking reimbursement for Western Avenue damage, resulting from the Sherriff's Department ordered detour.

Motion by Van Prooyan, second by Stewart to adjourn, meeting adjourned at 8:09 pm.

Minutes will be approved at the September 12, 2017 Regular Monthly Meeting.

Town of Birnamwood

Regular Monthly Meeting

September 12, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm.at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$31,357.80, expenditures of \$11,528.91, checkbook balance of \$53,133.12, TSA (tax savings account) balance of \$22,015.47, Contingency CD \$5,060.30, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,329.97. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

The Treasurer also reported finding over thirty dogs that didn't appear on the previous list, from the Dog Lister and she isn't finished checking with all residents in the Town. Many of these dog owners were never contacted in the past and were not aware of the State requirement to license dogs.

A Budget Resolution transferring \$2,000.00 from Clerk & Elections Account to the Legal Meeting Ads & Attorney Account was passed on a motion from Van Prooyan and a second from Steinke and all aye vote. A copy of the resolution is attached.

Steinke will check with Brian Deffner, our insurance agent, to see if he can attend our next meeting for clarification of Insurance coverage for an injury to Board members doing work for the Town.

Setting up a Town Web Site will remain an agenda item for upcoming meetings.

Stewart reported roadwork with recycled blacktop will be done on the following roads; Whipperwill, Elm, Riverview and Raspberry. Pine Road will also be shouldered.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 8:40 pm.

Town of Birnamwood

Regular Monthly Meeting

October 10, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm.at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$93.13, expenditures of \$26,447.33, checkbook balance of \$26,778.92, TSA (tax savings account) balance of \$22,015.47, Contingency CD \$5,060.30, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,331.82. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

During Public Forum several residents expressed concern about the possibility of another sex offender being placed in a residence on Bluebird Road. A Shawano County Sheriff's Deputy was on hand to offer input.

A Budget Resolution transferring \$400.00 from Treasurer and Assessor Account to the Clerk and Elections Account was passed on a motion from Van Prooyan and a second from Steinke and all aye vote. A copy of the resolution is attached.

A Budget Resolution transferring \$4000.00 from the Recycling budget account to the Garbage/Tipping budget account was passed on a motion from Van Prooyan and a second from Steinke. All ayes, motion carried. A copy of the resolution is attached.

Steinke checked with Brian Deffner, our insurance agent, for clarification of Insurance coverage for an injury to Board members doing work for the Town. He assured there is coverage for Board members doing Town work.

Setting up a Town Web Site will remain an agenda item for upcoming meetings.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 9:10 pm.

Town of Birnamwood
Annual Budget Hearing & Special Town Meeting
November 14, 2017

Chairman Pete Stewart called the Budget Hearing to Order at 7:00 pm in the Birnamwood Town Hall. The proposed 2017 Town Budget was presented by the Clerk and discussed by the Town Board and the residents in attendance. Dennis Van Prooyan moved and Steve Steinke seconded a motion to close the Hearing. All ayes, motion carried.

Chairperson Pete Stewart called the Special Town Meeting to order at 7:15 pm. Dennis Van Prooyan made a motion seconded by Steve Steinke to adopt the 2017 tax levy at \$85,038.00 to be collected in 2018. All ayes, motion carried. Dennis Van Prooyan made a motion to close the Special Town Meeting seconded by Steve Steinke. All ayes, motion carried. Meeting closed at 7:20 pm.

Town of Birnamwood
Regular Monthly Meeting
November 14, 2017

Chairman Peter Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:20 pm.

These officers attended:

Peter Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, three ayes, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, three ayes, motion carried.

Copies of the previous Board Meeting minutes were provided and approved by a motion from Van Prooyan and a second from Steinke, three ayes, motion carried

The Treasurer reported receipts of \$23,729.91, expenditures of \$19,498.37, a checkbook balance of \$31,010.46, TSA (tax savings account) balance of \$22,015.47, a Contingency CD worth \$5,060.30, a Truck/Equipment CD worth \$30,582.90 and Housing Account balance \$23,333.80. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all ayes, motion carried.

The Board reviewed the monthly bills and approved payment on a motion from Van Prooyan and a second from Steinke, three ayes, motion carried.

The Board approved Budget Resolution #4-2017 transferring \$1,500.00 from the Contingency budget account \$100.00 to the Treasurer and Assessor Budget account and \$1,400.00 to the Other Financial Uses Budget account on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

The Board adopted the attached resolution relating to the collection of taxes by the Town Treasurer on a motion from Van Prooyan and a second from Steinke. Three ayes, motion carried.

The Board selected Webs by Wagner LLC for the Town's website design, development and hosting services and approved the contract on a motion from Van Prooyan and a second from Steinke. All ayes, motion carried. A copy of the contract is attached.

Stewart gave a report on the Birnamwood Area Emergency services meeting.

The Board discussed how to handle dogs when they receive a complaint or pick up a stray dog. They will check on options and the possible need for a kennel.

Van Prooyan made a motion to adjourn the meeting at 9:16 pm., second by Steinke, all ayes, motion carried.

Town of Birnamwood

Regular Monthly Meeting

December 12, 2017

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm.at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous months Budget Hearing, Special Board Meeting and Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$40,933.69, expenditures of \$8,623.40, checkbook balance of \$27,922.90, TSA (tax savings account) balance of \$22,265.47, Contingency CD \$5,060.30, Truck/Equipment CD \$30,582.90 and Housing Account balance \$23,335.72. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

Attorney Lee Turonie presented Western Avenue litigation options for the Board to consider, when deciding how to proceed.

The Town Chairman appointed the following to serve as election Workers for the 2018 and 2019 term; JoAnn Innerebner, Pat Knaak, Kathy Van Prooyan and Ruby Fandrey (requested by the Democratic Party).

The Board voted to transfer \$5,000.00 (the budget amount) to each the Fire Department CD and Town Truck CD on a motion from Van Prooyan and a second from Steinke. All ayes, motion carried.

Deb Kessen presented examples of web pages for the Board's input on what should appear on our Town web site. Setting up a Town Web Site will remain an agenda item for upcoming meetings.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 9:40 pm.