

Town of Birnamwood

Regular Monthly Meeting

January 9, 2018

Supervisor Van Prooyan called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm., in the absence of Chairman Stewart, at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Steinke moved and Van Prooyan seconded a motion to adopt the agenda, all aye, motion carried. Steinke moved and Van Prooyan seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Steinke and a second Van Prooyan from, all aye, motion carried.

The Treasurer reported deposits of \$27,735.44, expenditures of \$50,284.76, checkbook balance of \$23,430.21, TSA (tax savings account) balance of \$96,019.55 Contingency CD \$5,060.30, Truck/Equipment CD \$40,582.90 and Housing Account balance \$23,337.70. Steinke moved and Van Prooyan seconded a motion to accept the Treasurers Report, all aye, motion carried.

Deb Kessen presented examples of our Town web pages, which had been previously e-mailed to the Board and asked for the Board's input on the examples and remaining pages to be submitted to the web page designer. The changes and remaining pages will be sent to the designer and the web site should be up and running soon.

Motion by Steinke, second by Van Prooyan to adjourn, meeting adjourned at 7:59 pm.

Town of Birnamwood

Regular Monthly Meeting

February 13, 2018

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm.at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer reported deposits of \$236,438.32, expenditures of \$256,972.34, checkbook balance of \$4,498.46, TSA (tax savings account) balance of \$253,185.36, Contingency CD \$5,060.30, Truck/Equipment CD \$40,582.90 and Housing Account balance \$23,339.68. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

The Treasurer also reported 99 dogs have not been registered. The Board directed her to wait until the April deadline and then send them a notice with late fee charges before turning the list over to the sheriff's department.

During Public Comments the question of opening Town Roads to ATV's was raised. The Board will check with the County Highway Department and pending law changes.

The Town Chairman appointed Noreen Fandrey to serve as Election Worker for the 2018 and 2019 term replacing JoAnn Innerebner who asked to be removed, would help if needed.

The Clerk was asked to prepare documents needed to start the process for closing Park Road from Eland Road South to U.S. Highway 45.

The Board scheduled the July Board Meeting date for Monday the 9th of July, 2018.

Motion from Van Prooyan and seconded by Steinke, at approximately 8:20 pm., the Board go into closed session pursuant to Section 19.85(1)(g) Wis. Stats. to discuss with legal council, who is rendering oral or written advice with respect to, possible litigation concerning Western Avenue damage. Debbra Kessen and Dennis Knaak remained for closed session. The Board returned to open session, at 8.50 pm. by a motion from Van Prooyan and a second from Steinke.

No Board action was taken on the closed session issue.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 8:55 pm.

Town of Birnamwood

Regular Monthly Meeting

March 13, 2018

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Clerk gave the following Treasurer's report: deposits of \$291,765.83, expenditures of \$294,499.95, checkbook balance of \$8,175.14, TSA (tax savings account) balance of \$109,093.44, Contingency CD \$5,060.30, Truck/Equipment CD \$40,705.23 and Housing Account balance \$23,342.17. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

Pay for Election workers was discussed and compared with surrounding Towns and Villages. The Board then voted, on a motion from Steinke and a second from Stewart, to increase pay from \$10.00 to \$12.00 per hour, starting with the April 3, 2018 Spring Election. Motion passed two ayes. Van Prooyan abstained from voting.

A hearing date of May 8, 2018 was set to act on a resolution for discontinuance/abandonment of Park Road from Eland Road South to U.S. Highway 45, located in Section 33 T.28N.-R11E. in the Town of Birnamwood.

Steinke will check with the County Highway Department regarding opening Town Roads to ATV's and pending law changes. At this time, very little interest has been expressed by Town residents.

Weight limits on Town Roads went into effect March 5, 2018 until further notice. A permit for exceptions must be obtained from the Town Chairman.

There was also discussion about the increase in junk/abandoned unlicensed vehicles and machinery visible to the public, in our Town. There are laws and ordinances limiting the amount of junk/abandoned or unlicensed vehicles and machinery that may be kept on a property. Hopefully contact with the property owners will solve the problem without the need for enforcement.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 8:45 pm.

Town of Birnamwood

Regular Monthly Meeting

April 17, 2018

Supervisor Van Prooyan called the Regular Monthly Meeting of the Birnamwood Town Board order at 7:20 pm., in the absence of Chairman Stewart, at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Steinke moved and Van Prooyan seconded a motion to adopt the agenda, all aye, motion carried. Steinke moved and Van Prooyan seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Steinke and a second from Van Prooyan, all aye, motion carried.

The Treasurer reported deposits of \$50.47, expenditures of \$12,411.92, checkbook balance of -\$44.28, TSA (tax savings account) balance of \$109,303.96, Contingency CD \$5,060.30, Truck/Equipment CD \$40,705.23 and Housing Account balance \$23,345.14. Steinke moved and Van Prooyan seconded a motion to accept the Treasurers Report, all aye, motion carried.

Steinke reported on information gathered regarding ATV trails. The Clerk will keep the materials for future reference

Steinke requested Hall maintenance be placed on the next month's agenda.

Greg Opper reported residents asked to have a tree removed before it falls into the road. The tree is located in the Town of Aniwa side of the road. Van Prooyan will contact Aniwa Town Chairman about removal.

Motion by Steinke, second by Van Prooyan to adjourn, meeting adjourned at 7:59 pm.

Town of Birnamwood Annual Meeting April 17, 2018

Annual Meeting April 17, 2018

The 2018 Annual Meeting was called to order by Supervisor Van Prooyan at 7:00 pm. on April 17, 2018 in the Town Hall and opened with The Pledge of Allegiance.

A total of 8 attended the meeting.

The clerk read the minutes from the 2017 Annual Meeting. Steve Steinke moved and Dennis Van Prooyan seconded a motion to approve the minutes as read. All ayes motion carried.

Treasurer, Debra Kessen presented the 2017 Financial Report for examination by the residents. There were no questions or discussion. Steve Steinke made a motion, seconded by Dennis Van Prooyan, to accept the Financial Report as presented. All ayes, motion carried.

The Board will determine roadwork after evaluating damage caused by spring breakup.

Residents had no concerns or ideas for the Board to address.

Steve Steinke moved and Dennis Van Prooyan seconded a motion to adjourn. The meeting adjourned at 7:20 pm.

Respectfully submitted:

Dennis Knaak
Clerk

Town of Birnamwood

Special and Regular Monthly Meeting

May 8, 2018

Chairman Stewart called a Special Town Meeting to order at 7:00 pm to explain the Park Road Closing Resolution, to be voted on in the Regular Board Meeting, and answer any questions or concerns of Town Residents. The meeting closed on a motion from Van Prooyan and a second from Steinke. All ayes, motion carried. Meeting adjourned at 7:05 pm.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:05 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer gave the following report deposits of \$28,065.59, expenditures of \$21,074.12, checkbook balance of \$5,344.79, TSA (tax savings account) balance of \$109,613.96, Contingency CD \$5,060.30, Truck/Equipment CD \$40,705.23 and Housing Account balance \$23,348.02. The Treasurer also reported she will send nine residents a certified letter, regarding licensing their dogs, before turning them over to the County Sheriff's Department. Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all aye, motion carried.

Chairman Stewart deviated from the agenda and Dan Doyle from Fahrner Asphalt presented information, answered questions and left samples and costs of different materials and processes for coating roads.

During public comments Kurt Low asked about opening Town Roads to ATV traffic. The Board will check with other Towns at the upcoming Town's Association Meeting and place the item on next month's agenda.

A motion to adopt the Resolution for Discontinuance/Abandonment of Park Road from Eland Road South to U.S. Highway 45, located in the NW ¼ of the NE ¼ of Section 33 T.28N.–R11E. in the Town of Birnamwood was made by Van Prooyan and seconded by Steinke. All ayes, motion carried. A copy of the resolution is attached.

A motion to adopt a resolution for Supervisor I to sign checks in the absence of the Chairperson was adopted on a motion from Van Prooyan and a second from Steinke. Motion carried, all ayes. Bank signature cards were then signed. A copy of the resolution is attached.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 8:50 pm.

When Servers (bartenders) apply for a license thru the township, a background check is required to be done. Recently the clerk found a conviction for one of the applicants for selling to minors. Board will discuss a policy for Server with convictions at the June board meeting.

Jason Drew was sent 2 invoices for the cost of removing the trees from the ditch that came from his property. He has not responded to either request for payment. If payment is not made by May 30, 2018 the chairman will draft a letter telling Mr Drew that it will be added onto his taxes as a special assessment.

Treasurer's report was reviewed.

Bills were examined.

Bills were reviewed and approved. Kevin moved to submit payments for bills, seconded by Jeff. Motion passed.

Motion made by Clarence and seconded by Jeff to adjourn at 8:30 PM. Motion passed.

Lisa Brey

Town of Birnamwood

Special and Regular Monthly Meeting

June 12, 2018

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all aye, motion carried.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

The Treasurer gave the following report deposits of \$5,693.43, expenditures of \$8,826.21, checkbook balance of \$5,663.45, TSA (tax savings account) balance of \$105,408.57, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$22,775.96.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurer's Report, all aye, motion carried.

Old Business, the Board discussed opening Town Roads to ATV traffic. The Board looked at information with different options provided by the Wisconsin Towns Association where they recommended having an attorney draw up a town's ATV ordinance. The Board will check with the Town's Attorney regarding an ordinance that would protect the Town in the event of a future law suit and place the item on next month's agenda.

Having been published and no public objections, a motion to renew the Liquor License for Tangle Horn LLC, located in the Town of Birnamwood, was made by Van Prooyan and seconded by Steinke. All ayes, motion carried. The Clerk will issue the renewal.

A motion to accept the Camp Toad Survey Map dividing a two- acre parcel for building a cabin was adopted on a motion from Van Prooyan and a second from Steinke. Motion carried, all ayes.

A road access agreement for Meverden Pit holding the owner responsible for damage to Town Roads caused by trucks and equipment using the pit was discussed. Owner Ed Meverden felt the company leasing the pit should be responsible. The Board felt it was the owner's responsibility and was required of other companies using a pit located in the Town. Chairman Stewart will contact the Town's Attorney to draw up an agreement for bonding Town Roads.

Chairman Stewart received quotes for Raspberry Road which were very expensive. He will meet with Fahrner for best and less expensive solutions for this year's Town roads repair.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at 9:00 pm.

Town of Birnamwood

Regular Monthly Meeting

July 9, 2018

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Deviate from posted agenda.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$11,684.20, expenditures of \$13,906.56, checkbook balance of \$2,092.52, TSA (tax savings account) balance of \$94,408.57, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$22,183.75.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Public forum.

There were no comments from those in attendance.

Unfinished business.

ATV use on Town Roads was discussed. The Board will look into the following considerations; what roads would be opened, signs needed and cost of signs, who would place and maintain signs, where would the money come from, should a club be responsible and liability if the Town did adopt an ATV Ordinance. The Board will look at these concerns and check with the Towns Attorney regarding an ordinance that would protect the Town in the event of a future law suit. Clerk will place this item on next month's agenda. Only a few residents have expressed an interest in opening roads to ATV's and may look into forming a club.

New business.

Town Road access agreement for pits holding the owner responsible for damage to Town Roads, caused by trucks and equipment using a pit located in the Town was again discussed. Chairman Stewart was in contact with contractors using pits in surrounding towns regarding restrictions placed on them and will continue with the Town's Attorney to draw up an agreement for repairing or bonding Town Roads.

Ronald and Rhonda Roth Variance for Building Enclosure and Zoning Change information, provided by Shawano County Planning and Development Department, was discussed and questions answered by the Roth's. The Board then approved the Roth's Variance for a Building Enclosure and Zone Change by a motion made by Van Prooyan and seconded by Steinke, three ayes, motion carried.

August meeting date was changed to the third Tuesday due to the Fall Partisan Primary Election being held on August 14. The September and October meeting dates were also changed to the third Tuesday due to a work schedule conflict for Supervisor Steinke. The change was made on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

Reports.

Chairman Stewart reported complaints about Cherry Road. They will be placing 20 to 25 loads of recycled blacktop on the road.

The Clerk reported receiving copies of Building Permits from Camp Toad LLC, Ron and Rhonda Roth, Clint Thrun and Andrew Ralph.

Adjournment.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at approximately 8:38 pm.

Town of Birnamwood

Regular Monthly Meeting

August 21, 2018

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Deviate from posted agenda.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$126,990.18, expenditures of \$119,160.84, checkbook balance of \$9,424.46, TSA (tax savings account) balance of \$3,413.57, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$22,156.57.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Public forum.

There were several residents in attendance to express their concerns about rough washboard condition and potholes on Cherry, Cranberry and North Branch Roads. Chairman Stewart explained there was no patching material available at the present time and roads could not be graded until it rained. The Highway Budget source and status was also explained. The roads will be graded after rain and patched when material becomes available.

Unfinished business.

ATV use on Town Roads was discussed. The Board will continue to look into the following considerations; what roads would be opened, signs needed and cost of signs, who would place and maintain signs, where would the money come from and liability if the Town did adopt an ATV Ordinance. The Board will check on the status of the club being formed. Residents in attendance felt the money should not come from the budget or taxpayers. Clerk will place this item on next month's agenda.

New business.

There is no need to transfer money to the Highway Budget Account at this time.

Reports.

Chairman Stewart addressed Facebook sex offender comments from uninformed residents. The new law meant to prevent out of county offenders from being placed in Shawano County went into effect in March 2018. However, the judge placed this current sex offender in our Town in December 2017. We were in contact with our representatives in Madison and they said the placement was made before the law took effect and only a Shawano County sex offender should be placed in our Town in the future.

The Clerk reported receiving copies of Building Permits from; Joseph Falstad, Richard Kessen, and Olson Dairy Farms Inc.

Adjournment.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at approximately 9:05pm.

Town of Birnamwood

Regular Monthly Meeting

September 18, 2018

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all aye, motion carried.

Deviate from posted agenda.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all aye, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$30,240.32, expenditures of \$12,076.22, checkbook balance of \$27,740.00, TSA (tax savings account) balance of \$3,436.24, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$22,159.39.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried. The treasurer also reported several road signs missing and many fire numbers moved and in violation of the County Ordinance.

Public forum.

Unfinished business.

ATV use on Town Roads was again discussed. The Board will continue to look into the following considerations; where would the money come from, liability if the Town did adopt an ATV Ordinance and the status of the club being formed. Clerk will place this item on next month's agenda.

New business.

There is no need to transfer money to the Highway Budget Account at this time.

The Clerk provided the Board with information on current salaries/wages and the possibility of a salary schedule, with a starting wage for each elected office, with increases each two-year term the same person serves in that office, up to three terms. The rationale being a newly elected person may need to gain experience and not start at the top salary for that office.

The Board was also asked for items to be considered for the 2019 Town Budget.

Reports.

Chairman Stewart reported the Wittenberg Ho Chunk Nation asked if the Town would be interested in snow plowing their roads. The Board felt it would interfere with serving our Town Residents and will decline. The County will continue to patch Town Roads when available.

The Clerk reported receiving copy of a Building Permit from; Tom Huxford, who died prior to this meeting.

Adjournment.

Motion by Van Prooyan, second by Steinke to adjourn, meeting adjourned at approximately 8:55 pm.

Town of Birnamwood

Regular Monthly Meeting

October 16, 2018

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyan moved and Steinke seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$203.47, expenditures of \$5,850.77, checkbook balance of \$16,514.09, TSA (tax savings account) balance of \$3,476.24, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$22,162.12.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Public forum.

Unfinished business.

ATV use on Town Roads was again discussed. The chairman presented a letter from Tangle Horn's owners volunteering to pay for the signs and posts, with their business name on the signs as the sponsor. The Board then voted to proceed with opening Town Road's to ATV's with a maximum posted 35 mph speed limit, on a motion from Van Prooyan and a second from Steinke. All ayes motion carried. The Board will contact the Town's attorney to draw up an ATV Ordinance limiting any Town liability. The Board will also check on legal signs for size, required information and sponsor name. This will go into effect once the ordinance is passed and the signs posted in the spring.

The Board adopted the following changes to the wage and salary schedule; snow plow driver \$18.00/hr., highway labor \$ 15.00/hr. effective January 1, 2019, Clerk \$1,000.00 and Treasurer \$500.00 salary increases, effective after the April 2019 Spring Election, on a motion from Van Prooyan and a second from Steinke. All ayes, motion carried.

New business.

James Gardner presented a Certified Survey Map for his client Kay Schmidt dividing a 10 acre parcel from the 40.031 acre parcel located at NW1/4-SE1/4, Section 25, Township 28 North, Range 11 East, Town of Birnamwood, Shawano County, Wisconsin. The Board approved the Certified Survey Map on a motion from Van Prooyan and a second from Steinke. All ayes, motion carried.

Van Prooyan made a motion seconded by Steinke to approve a variance for Tim and Lynda Giguere to build a garage which is 55' from OWHM of Packard Creek where a 75' is required. The new garage will be on the same footprint as the old garage. All ayes, motion carried.

The Board reviewed a Vicious Animal Ordinance prepared by the Town's Attorney. Chairman Stewart will contact him with questions and for clarification. The Clerk will place this item on next month's agenda.

7:00 pm November 13, 2018 Budget Hearing, Special Town Meeting followed by Regular Monthly Meeting.

Reports.

Chairman Stewart will order salt/sand from the County Highway Department. The County will continue to patch Town Roads when available.

The Clerk reported receiving copy of a Building Permit for a garage, from Ronald Egelseer.

Adjournment.

Motion by Van Prooyan, second by Steinke to adjourn, all ayes, motion carried, meeting adjourned at approximately 9:25 pm.

Respectfully Submitted,
Dennis Knaak
Town Clerk

Town of Birnamwood

Regular Monthly Meeting

November 13, 2018

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:20 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyan moved, Steinke seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report: deposits of \$25,796.46, expenditures of \$21,347.31, checkbook balance of \$26,479.35, TSA (tax savings account) balance of \$3,491.24, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$22,164.94.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurers Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Public forum.

Ed Meverden had a question about potholes not being repaired. Chairman Stewart said County continues to repair potholes when they are available. Board members will not be filling potholes since they were accused of conflict of interest by doing work for the Town.

Unfinished business.

Stewart will talk to Tom Tuma from the County Sherriff's Department about the Counties Dangerous Animal Ordinance to see how our proposed ordinance might be affected.

New business.

The Board received a copy of the ATV Ordinance drawn up by the Town's attorney. The Board will review the ordinance for possible changes. This will go into effect once the final ordinance is passed and the signs posted in the spring.

The Board adopted the attached resolution relating to the collection of taxes by the Town Treasurer on a motion from Van Prooyan and a second from Steinke. Three ayes, motion carried.

Reports.

Chairman Stewart will contact Town of Wittenberg regarding paying their Animal Control Person for possible responsibilities relating to our proposed Dangerous Animal Ordinance.

Adjournment.

Motion by Van Prooyan, second by Steinke to adjourn, all ayes, meeting adjourned at approximately 8:58 pm.

Town of Birnamwood
Annual Budget Hearing & Special Town Meeting
November 13, 2018

Chairman Pete Stewart called the Budget Hearing to order at 7:00 pm in the Birnamwood Town Hall. The proposed 2019 Town Budget was presented by the Clerk and discussed by the Town Board and the residents in attendance. Mike Fandrey moved and Steve Steinke seconded a motion to close the Hearing. All ayes, motion carried.

Chairperson Pete Stewart called the Special Town Meeting to order at 7:15 pm. Dennis Van Prooyan made a motion seconded by Steve Steinke to adopt the 2018 tax levy at \$85,372.00 to be collected in 2019. All ayes, motion carried. Dennis Van Prooyan made a motion to close the Special Town Meeting seconded by Steve Steinke. All ayes, motion carried. Meeting closed at 7:20 pm.

Town of Birnamwood

Regular Monthly Meeting

December 11, 2018

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyan moved and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyan moved, Steinke seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report deposits of \$41,009.23, expenditures of \$10,619.46, checkbook balance of \$58,656.13, TSA (tax savings account) balance of \$3,517.11, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$2,446.75.

Van Prooyan moved and Steinke seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

Public forum.

Unfinished business.

Steinke had a sample of the signs to be placed on our Town Roads once the ordinance passes. He will get DNR approval of the signs and a firm cost from Rent-A-Flash.

Stewart talked to Officers from the County Sherriff's Department about the Counties Dangerous Animal Ordinance to see how our proposed ordinance might be affected. The Sherriff's Department will need to update their ordinance. He will stay in contact with them to coordinate our ordinance with their changes.

New business.

The Board passed a 2018 Budget Transfer Resolution on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried. A copy of the Resolution is attached.

The Board approved a Certified Survey Map for Allard Meverden on a motion from Van Prooyan and a second from Steinke. Three ayes, motion carried.

The Board discussed doing a revaluation of the Town on advice from the County Property Listing Department. They then approved hiring, Jeremy Kurtzweil, our Town's Assessor, to complete the Revaluation in 2019 for a \$12,000.00 rate beyond the normal Assessor rate payable in 2019, on a motion from Van Prooyan and a second from Steinke, all ayes, motion carried.

The Board set the Town Caucus for 7:00 pm. January 8, 2019 with the Regular Monthly meeting to follow. Chairman Stewart submitted a Non-Candidacy Form, choosing not to run again for Town Chairman.

Reports.

Other Business

Steinke reported a work conflict with the 2019 February and March second Tuesday meeting dates. The Board will meet on the third Tuesday, February 19th and March 19th at 7:00 pm.

Adjournment.

Motion by Van Prooyan, second by Steinke to adjourn, all ayes, meeting adjourned at approximately 8:58 pm.

Respectfully Submitted,
Dennis Knaak
Town Clerk