

Town of Birnamwood Annual Meeting

April 16, 2019

“I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS ONE NATION UNDER GOD, INDIVISIBLE WITH LIBERTY AND JUSTICE FOR ALL”

Annual Meeting April 16, 2019

The 2019 Annual Meeting was called to order by Outgoing Chairman Stewart at 7:00 pm. on April 16, 2019 in the Town Hall and opened with The Pledge of Allegiance.

The following residents and property owners attended the meeting; Greg Opper, Dennis Rochwite, Ed Meverden, Kurt Olson Jr, Tim Wicke, Mike Fandrey, Chairman Pete Stewart, Supervisor I Dennis Van Prooyen, Supervisor II Steve Steinke, Treasurer Debra Kessen and Clerk Dennis Knaak.

The Clerk read the minutes from the 2018 Annual Meeting. Dennis Van Prooyen moved and Steve Steinke seconded a motion to approve the minutes as read. All ayes motion carried.

Treasurer, Debra Kessen presented the 2018 Financial Report for examination by the residents. Stewart questioned if the \$7,950.00 Fire Protection amount included the 2% Dues and the answer was yes. Dennis Van Prooyen made a motion seconded by Mike Fandrey, to accept the Financial Report as presented. All ayes, motion carried.

Outgoing Chairman Stewart expressed concern over Town Road Weight Limit abuse. Stewart asked Incoming Chairman Fandrey why he called the Sheriff's Department and removed weight limits on Town Roads even before the Spring Election was completed. Fandrey's term as Chairman didn't begin until April 16, 2019 and he had no authority to act as Town Chairman. Fandrey said he was unaware that his term didn't start. Stewart also asked Incoming Supervisor Meverden, who's family benefitted from the weight limits removal, why a favor should be done for the benefit of one resident's family when several other people were denied use of Town Roads during Spring break up.

During Pubic Forum several residents expressed concern about honesty with the Incoming Board.

Stewart thanked everyone for the opportunity to serve the Town.

Dennis Van Prooyen moved and Steve Steinke seconded a motion to adjourn. The meeting adjourned at 7:25 pm.

Respectfully submitted:

Dennis Knaak
Clerk

Town of Birnamwood Caucus

January 8, 2019

Chairman Stewart called the Caucus to order at 7:00 pm in the Birnamwood Town Hall.

The following residents attended; Mike Fandrey, Paul Larzelere, Ed Meverden, Kathy Van Prooyen, Pat Knaak, Noreen Fandrey, Herb Fandrey, Greg Opper, Dennis Rochwite, Tina Steinke and Kurt Olson Jr. along with the Town Board.

The Clerk reviewed rules and procedures for conducting a Town Caucus.

The position of Chairperson was opened for nominations. Noreen Fandrey nominated Mike Fandrey seconded by Kathy Van Prooyen. There were no more nominations, nominations declared closed.

Nominations for Supervisor I was opened. Kathy Van Prooyen nominated Dennis Van Prooyen seconded by Pat Knaak. Tina Steinke nominated Dennis Rochwite, seconded by Steve Steinke. There were no other nominations. Nominations were declared closed.

Nominations for Supervisor II was opened. Tina Steinke nominated Steven Steinke, seconded by Dennis Rochwite. Paul Larzelere nominated Ed Meverden seconded by Noreen Fandrey. There were no other nominations. Nominations were declared closed.

Nominations for Clerk were opened. Debbra Kessen nominated Dennis Knaak, seconded by Kathy Van Prooyen. There were no other nominations. Nominations were declared closed.

The position of Treasurer was opened for nominations. Ed Meverden nominated Deb Kessen, seconded by Mike Fandrey. There were no other nominations. Nominations were declared closed.

The candidates then filled out the Notice of Nomination, Receipt of Notice of Nomination, Declaration of Candidacy and Campaign Registration Statement. Slips were drawn for the order names should appear on the ballot.

Mike Fandrey made a motion to close the 2019 Caucus, seconded by Ed Meverden. Motion carried. Caucus closed at 7:30 pm.

Respectfully submitted,

Dennis Knaak
Town Clerk

Town of Birnamwood

Regular Monthly Meeting

January 8, 2019

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:30 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyen moved and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Steinke seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$3,800.22, expenditures of \$11,497.23, checkbook balance of \$42,442.23, TSA (tax savings account) balance of \$329,592.07, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$2,449.14. Van Prooyen moved and Steinke seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

Public forum.

Unfinished business.

Steinke provided the DNR with a sample of the snowmobile signs to be placed on our Town Roads once the ordinance passes and received DNR approval of the signs.

Chairman Stewart suggested the Town wait for the updated Shawano County Dangerous Animal Ordinance to see if it would be necessary for the Town to have an ordinance. The Supervisors agreed.

New business.

The Board passed a 2019 Budget Transfer Resolution on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried. The transfer of \$12,000.00 from Public Works account to the Treasurer and Assessor Budget Account will cover the 2019 Town's revaluation cost. A copy of the Resolution is attached.

Reports.

Chairman Stewart reported on the October 2018 Bridge Inspection Report. All the Town's Bridges will need work ranging from minor work to extensive repairs.

Adjournment.

Motion by Van Prooyen, second by Steinke to adjourn, all ayes, meeting adjourned at 9:10 pm.

Town of Birnamwood

Regular Monthly Meeting

February 19, 2019

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyen moved and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Steinke seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, with correction ATV/UTV Signs not Snowmobile Signs, on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$275,750.39, expenditures of \$302,600.80, checkbook balance of \$24,108.71, TSA (tax savings account) balance of \$201,380.62, Contingency CD \$5,080.54, Truck/Equipment CD \$40,705.23 and Housing Account balance \$2,449.32.

Van Prooyen moved and Steinke seconded a motion to accept the Treasurers Report, all ayes, motion carried. The Treasurer also reported a charge of \$50.00 per year to secure the Town's Website for a total cost of \$200.00 per year payable to Webs by Wagner to maintain the website.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

Public forum.

Unfinished business.

The ATV/UTV signs and posts have been delivered, a delivery charge may be disputed. The assessor is about 30% finished with the Town's Revaluation.

New business.

The Board approved a 70' reduced setback to Public Road Right of Way for Olson Dairy Farm Inc., on Butternut Road after an explanation from Kurt Olson Jr and no resident's opposition. The motion to approve the reduced setback was made by Van Prooyen and second by Steinke. All ayes, motion carried. The Board directed the Clerk to send a letter inviting a resident to the March 19, 2019 Monthly Board Meeting to address their OAR Zoned Land Use and violations to the County Health, Junk and Environmental Hazard Ordinance.

Reports.

Chairman Stewart reported the Town's share to purchase a new firetruck will be approximately \$59,000.00 due in two years. The Board earmarked the Truck/Equipment CD for this purpose only.

Adjournment.

Motion by Van Prooyen, second by Steinke to adjourn, all ayes, meeting adjourned at 8:45 pm.

Town of Birnamwood

Regular Monthly Meeting

March 19, 2019

Town Officers:

Pete Stewart	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Steve Steinke	Supervisor II		

Call meeting to order.

Chairman Stewart called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyen moved, and Steinke seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Steinke seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report: deposits of \$250,891.69, expenditures of \$265,893.85, checkbook balance of \$8,792.72, TSA (tax savings account) balance of \$121,291.24, Contingency CD \$5,080.54, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.41. Van Prooyen moved, and Steinke seconded a motion to accept the Treasurers Report, all yes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Steinke, all ayes, motion carried.

Public forum.

John Carlson questioned the Board's concern about clean up on his Highway 45 property. Chairman Stewart explained he preferred to see a voluntary clean up, rather than the expense if the County got involved. They also discussed his property on Lake Road, regarding the cabin and assessment.

Unfinished business.

The County Highway Department application to open County Highways N and Q to ATV/UTV traffic will need to be submitted and approved before our resolution can be brought to the Board. A county wide committee has been formed to create uniformity between various town ordinances being passed.

New business.

The resident invited to the March 19, 2019 Monthly Board Meeting to address their OAR Zoned Land Use and violations to the County Health, Junk and Environmental Hazard Ordinance was not present, but sent a letter to the Clerk disputing any violation. The Board directed the Clerk to put this item on the next agenda. The issue of Crescent Road winter maintenance and snowmobile trail use was postponed, to be addressed by the next board.

Reports.

Adjournment.

Motion by Van Prooyen, second by Steinke to adjourn, all ayes, meeting adjourned at 8:55 pm.

Town of Birnamwood

Regular Monthly Meeting

April 16, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:30 pm. at the Birnamwood Town Hall.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report: deposits of \$12,283.93, expenditures of \$19,614.47, checkbook balance of \$1,736.63, TSA (tax savings account) balance of \$109,331.24, Contingency CD \$5,080.54, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.51. Kessen also reported 7 unpaid dog licenses, notice of late fees were sent. After May 1st they will be forwarded to the County Sherriff. Van Prooyen moved and Meverden seconded a motion to accept the Treasurers Report, all yes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

Residents expressed concern about New Board Members honesty and abuse of authority.

Unfinished business.

The County Highway Department application to open County Highways N and Q to ATV/UTV traffic must be approved before our resolution can be brought to the Board. Will place on next month's agenda. Zoning & Junk Ordinance Enforcement will be placed on next month's agenda due to the change in the County's Ordinance requiring the Town to share 50% of the cleanup cost.

New business.

New Board members signed the Town Policy Use of Vehicles & Equipment.

The Board scheduled Board of Review for May 14, 2019 at 7:00 pm for the purpose of adjourning to a date in late June, due to revaluation of the Town.

Reports.

The Clerk reported receiving a Building Permit for a new house for Steve Preuss.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:40 pm.

Town of Birnamwood

Regular Monthly Meeting

May 14, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call Board of Review to order.

Chairman Fandrey called the BOR to order at 7:00 pm .at the Birnamwood Town Hall and opened with the Pledge of Allegiance. VanProoyen made a motion to adjourn until June 25th at 5:00 pm seconded by Meverden. All ayes, motion carried.

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:05 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$50,66424, expenditures of \$24,254.41, checkbook balance of \$28,180.84, TSA (tax savings account) balance of \$109,666.24, Contingency CD \$5,080.54, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.61. Kessen also reported all dogs accounted for are licensed. Van Prooyen moved and Meverden seconded a motion to accept the Treasurers Report, all yes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

Residents on Trout Lane expressed concern about the condition of the of the road. Fandrey told them the repair will be part of this year's road maintenance.

The Board approved a survey map from Cornerstone Surveying for Suzanne Hohn, dividing a parcel into three lots, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Unfinished business.

The Board passed the Town's Ordinance opening all Town Roads to ATV/UTV operation, subject to all provisions of Wis. Stat. 23.33 and Wis. Code Ch. NR 64 and the Shawano County ATV/UTV Ordinance, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried. The Clerk will send a copy of the ordinance to the Wisconsin State Patrol, Shawano County Sherriff's Department and Shawano County Highway Department.

The Board Zoning & Junk Ordinance Enforcement was discussed regarding the possible cost, with the Town's share 50% of the cleanup cost. Fandrey will talk to Laurie Tullberg and Van Prooyen will talk to John Carlson and this item will be placed on next month's agenda

New business.

The Board traveled Town Roads May 8th to check condition. Fandrey will join Dean Meverden (Meverden Excavating) to evaluate road condition and determine best solution for repair and maintenance.

The Board approved of the following dates; Open Book June 18, 2019 4:00 pm. to 7:00 pm. and June 22nd 11:00 am. to 2:00 pm. Board of Review will be held on June 25, 2019 from 5:00 pm. to 7:00 pm.

Reports.

The Clerk reported receiving Building Permits for Glen and Jean Opper, Douglas Fischer and Lance Dickman (US Cellular Tower)

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:15 pm.

Respectfully Submitted,

Dennis Knaak

Town Clerk

Town of Birnamwood

Regular Monthly Meeting

June 11, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report deposits of \$2,570.05 expenditures of \$10,576.95, checkbook balance of \$17,868.61, TSA (tax savings account) balance of \$109,882.71, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.71. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

Several residents expressed concern about the condition of their Town Road and asked about the plan for maintenance. They also asked about the rumor that the Town has no money to fix the roads. Fandrey told them the Board will look into possible solutions.

Unfinished business.

Zoning & Junk Ordinance Enforcement was discussed. Fandrey talked to Joe Tullberg about removing some of the cars and will keep checking on the progress. He will also talk to John Carlson about the Highway 45 property.

New business.

On a motion from Van Prooyen, a second from Meverden and a vote of all ayes, the Board approved a Conditional Use Permit for Olson Dairy Farm Inc. requesting filling and grading in excess of 2,000 square feet on slopes of less than 12% of an area that is within 300 feet of the ordinary high water mark of Sportsman Lake for the purpose of constructing a feed pad, pit, barn closure and associated grading. The Board approved the Liquor License application for Tangle Horn LLC on a motion from Van Prooyen and a second from Meverden. All yes, motion carried.

The Board approved the following Bartender License Applications; Joan M. Allen Erickson, LaRae P. Colwitz-Curtis, Lindsey R. Rzentkowski, Becky L. Yonker and Nicholas R. Roth, on a motion from Van Prooyen and a second from Meverden. All ayes, motion carried.

Reports.

The Clerk reported the Town's request for County Road N and Q to be open to ATV/UTV's in the Town was denied by the County Highway Committee, due to no landowner signatures stating ATV/UTV 's could not travel across their yard or fields. Deb Kessen will secure landowner signatures and we will resubmit the request.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:15 pm.

Respectfully Submitted,

Town of Birnamwood

Regular Monthly Meeting

July 9, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$11,644.76 expenditures of \$26,608.65, checkbook balance of \$2,210.05, TSA (tax savings account) balance of \$99,882.71, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.81. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Chairman Fandrey deviated from the agenda and introduced Pamela Fischer, for her presentation on the offerings and services available to residents at the Birnamwood Public Library.

Public forum.

A resident expressed concern about the condition of Elm Road and asked about the plan for their promised maintenance. Fandrey told them the Board will look into possible solutions.

Unfinished business.

Zoning & Junk Ordinance Enforcement was discussed. Fandrey will talk again to Joe Tullberg about removing some of the cars and check on the progress. He will also talk to John Carlson about the Highway 45 property. The Board reported the following roadwork completed; Trout Lane and Cherry Road sealcoat, recycle blacktop on Northbranch and Shepley Roads, and culverts remaining to be replaced.

New business.

On a motion from Van Prooyen, a second from Meverden and a vote of all ayes the Board approved not to withdraw from the Town's Housing Revolving Loan Fund.

Reports.

The Clerk reported the Town's request for County Road N and Q to be open to ATV/UTV's will be resubmitted along with the required signatures and \$200.00 fee.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:20 pm.

Town of Birnamwood

Regular Monthly Meeting

August 13, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$75,595.80, expenditures of \$60,048.14, checkbook balance of \$8,477.71, TSA (tax savings account) balance of \$62,882.71, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.91. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

A resident expressed concern about the condition of Norrie Road. The Board discussed possible solutions and decided to break-up the bad area and put down reground blacktop.

Unfinished business.

Zoning & Junk Ordinance Enforcement was again discussed. The Board will continue to watch for cleanup progress.

New business.

The Clerk explained the Edge Touch Screen Voting Machine (our handicap voting machine) will be decertified, due to some municipalities experiencing problems. The County doesn't want any problems in the upcoming Presidential Election. We could purchase a new ICX Touch Screen Machine (pending State Certification) at a cost of approximately \$3,200.00 to meet handicap requirements and then purchase an ICE Optical Scan Machine, at a cost of approximately \$6700.00, in two years when our Optical Scan Machine is decertified. The other option is to purchase the ICE Voting Machine, which meets handicap requirements and also scans paper ballots, saving the approximate \$3,200.00 purchase. We are waiting to see how much one-time payment the County will make to the Towns and Villages toward the purchase. The State's population estimate of 780 for the Town of Birnamwood, down by four, won't be disputed.

Reports.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:10 pm.

Town of Birnamwood

Regular Monthly Meeting

September 10, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:00 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$43,896.31, expenditures of \$19,118.34, checkbook balance of \$33,535.68, TSA (tax savings account) balance of \$47,882.71, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,449.91. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

Residents expressed concern about the condition of Town Roads. Kurt Olson asked for permission to put a culvert in on Butternut Road at his expense and the Board approved.

Unfinished business.

Zoning & Junk Ordinance Enforcement was again discussed. The Board will continue to watch for cleanup progress and address again next Spring.

The Clerk explained the current voting machines will be used for all 2020 elections and replacing voting machines will be considered in 2021 or 2022.

New business.

Kara Meverden presented survey maps and information on the proposed Meverden Family Trust Survey Map. The Board approved the Survey Maps as presented on a motion from Van Prooyen and a second from Ed Meverden (not part of the Family Trust), all ayes, motion carried.

The Board approved Resolution 2-2019 transferring \$16,900.00 from the MFL Income account and \$3,000.00 from the Legal budget account to the Public Works Highway and Street Maintenance budget account on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried (a copy of the resolution is attached).

The Board made no changes to the present wages for employees to affect the 2020 budget.

Reports.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:10 pm.

Town of Birnamwood

Regular Monthly Meeting

October 8, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$10,211.63, expenditures of \$38,708.03, checkbook balance of \$5,045.38, TSA (tax savings account) balance of \$37,924.19, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,450.11. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

A resident asked about the possibility of a Spring and Fall large item garbage pick-up. Also questions regarding junk ordinance enforcement. There was also concern about people other than Town Employees operating and working on Town equipment.

Unfinished business.

Chairman Fandrey and Bill Plucker from Scott Construction looked at Town Roads for next year's work.

New business.

The Board approved Stale Dating check number 9282 dated 2/19/19 and not reissue a check on a motion from Van Prooyen and a second from Meverden. All ayes, motion carried. The Clerk presented information on the 90/10 Grant Funding for highway and bridge projects, with the application due December 6, 2019. The Chairman and Supervisors will need to meet to determine Town projects that would meet grant requirements and apply. The Board reviewed a preliminary budget to be presented in November.

Reports.

Chairman Fandrey reported attending the Wisconsin Towns Meeting with Supervisor Van Prooyen. The Clerk reported attending a workshop presented by Dietrich/Vander Waal the Town's Attorneys where they covered topics on Public Records, Open Meetings, Code of Ethics, Ordinance Enforcement Litigation, Constitutional Issues and other topics.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:45 pm.

Annual Town of Birnamwood Budget Hearing & Special Town Meeting November 12, 2019

Chairman Fandrey called the Budget Hearing to order at 7:00 pm in the Birnamwood Town Hall. The proposed 2020 Town Budget was presented by the Clerk and discussed by the Town Board and the residents in attendance. Dennis Van Prooyen moved and Ed Meverden seconded a motion to close the Hearing. All ayes, motion carried.

Chairperson Fandrey called the Special Town Meeting to order at 7:15 pm. Dennis Van Prooyen made a motion seconded by Ed Meverden to adopt the 2019 tax levy at \$85,822.00 to be collected in 2020. All ayes, motion carried. Dennis Van Prooyan made a motion to close the Special Town Meeting seconded by Ed Meverden. All ayes, motion carried. Meeting closed at 7:20 pm.

Town of Birnamwood Regular Monthly Meeting November 12, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:20 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$56,373.52, expenditures of \$84,425.61, checkbook balance of \$5,412.12, TSA (tax savings account) balance of \$18,049.19, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,450.22.

Van Prooyen moved and Meverden seconded a motion to accept the Treasurers Report, all yes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

Unfinished business.

The Board meet to fill out the 90/10 Grant Application and submit it before the Dec. 6 deadline date.

New business.

The Board approved the Election Security Subgrant Application in the amount of \$1,200.00 on a motion from Van Prooyen and a second from Meverden. All Ayes motion carried. The Clerk will submit the application.

The Board adopted the attached resolution relating to the collection of taxes by the Town Treasurer on a motion from Van Prooyan and a second from Meverden. All ayes, motion carried.

Reports.

Adjournment.

Motion by Van Prooyan, second by Meverden to adjourn, all ayes, meeting adjourned at 8:10 pm.

Respectfully Submitted,

Town of Birnamwood

Regular Monthly Meeting

December 10, 2019

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:05 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report; deposits of \$41,892.10, expenditures of \$18,841.28, checkbook balance of \$28,540.51, TSA (tax savings account) balance of \$18,060.77, Contingency CD \$5,131.35, Truck/Equipment CD \$51,127.77 and Housing Account balance \$2,450.32. The Truck/Equipment CD for \$51,470.95, with withdrawal fees and interest, was cashed in and deposited into the checking account for the Town's \$50,000.00 current portion of the firetruck purchase paid to the Birnamwood Area Emergency Service on 12/04/19. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Public forum.

A resident asked about minutes no longer including bills paid and income. The Board decided that this information will be posted at the Town Hall window bulletin board, since this is not part of normal meeting minutes. He also stated he is surrounded by neighbors with junk and questioned the Board regarding junk ordinance enforcement. Nothing is being done at this time because of the possible expense to the Town with the 50/50 cost sharing requirement in the Counties New Junk Ordinance. After several accusations of the Board, Chairman Fandrey stated it didn't mean nothing would be done in the future.

Unfinished business.

Chairman Fandrey is waiting to hear the results of the 90/10 Grant Application submitted.

New business.

Tim Vreeland representing Vreeland Associates Inc. presented a Variance Request for Tangle Horn LLC to construct additions to the kitchen and seating area to the existing building within the highwater mark of Packard Creek. A map was provided to the Board showing the entire existing building and addition to be located outside of the floodplain area. The Board approved granting Tangle Horn LLC the requested variance on a motion from Van Prooyen and a second from Meverden. All ayes, motion carried.

The following Election Inspectors; Kathy Van Prooyen, Patricia Knaak, Judy Schmidt and Debra Kessen were appointed for January 1, 2020 through December 31, 2021 on a motion from Van Prooyen and a second from Meverden. All yes, motion carried.

The Board declined the request by the Wisconsin Towns Association to join the Town Advocacy Council at a cost of \$195.00.

Reports.

Clerk reported receiving a Building Permit from John DeRoos.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:05 pm.

Respectfully Submitted,

Minutes have not yet been approved.