

# Town of Birnamwood

## Regular Monthly Meeting

### January 14, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:05 pm.

#### Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report; deposits of \$70,061.34, expenditures of \$80,114.61, checkbook balance of \$8,428.24, TSA (tax savings account) balance of \$363,866.84, Contingency CD \$5,131.35, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.39. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Public forum.

#### Unfinished business.

The Clerk reported contacting the Wisconsin Department of Transportation regarding receiving e-mails about delinquent reports, required by State Statute, from the Town Chairman due December 15, 2019. Chairman Fandrey said he was having trouble with his computer and will submit the reports. Treasurer Kessen also requested copies of the reports and the 90/10 (MLS) Grant Application to be placed on file. The 90/10 Grant Application was received by WisDOT and reported receiving 1,030 applications requesting \$568 million for the 28.7 million available to Town's.

#### New business.

The Clerk presented information with sample resolutions and ordinances addressing small amount tax overpayments. On some situations the cost of a stamp is more than the actual refund. The Board will study the examples and decide if the Town should adopt a policy at the next meeting. The Board directed the Clerk to submit registration for the Board to the Towns Association District Meeting at Shawano on January 25, 2020. This Meeting will satisfy the Board of Review training requirement.

#### Reports.

Some Town residents are plowing snow across the Town Roads which is against State Law and dangerous when the wing on the Town plow hits these areas. The Board decided to notify the Sheriff's Department for enforcement of violations.

#### Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:10 pm.

# Town of Birnamwood

## Regular Monthly Meeting

### February 11, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:05 pm.

#### Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report; deposits of \$329,023.99, expenditures of \$337,094.47, checkbook balance of \$7,460.58, TSA (tax savings account) balance of \$376,695.36, Contingency CD \$5,131.35, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.39. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Public forum.

A resident questioned the missing road name signs in the Town. The Board explained the signs in our Town are being stolen and possibly sold. An inventory of missing signs will be taken, and new signs ordered, which is an unnecessary expense to the Highway Budget.

#### Unfinished business.

There has been no report of MLS 90/10 Grant Application awards yet. The Tax Overpayment Resolution/Policy will again be placed on next months agenda.

#### New business.

The Clerk presented a letter received from the Progressive Insurance Company denying payment for their policyholder, Kelly Plueger, claim for accident services provided by the Birnamwood Area Fire Department. They also threatened the Town, with a lawsuit and all expenses by both parties, if they pursue payment from Kelly Plueger. The Clerk will contact a Wisconsin Towns Association Lawyer regarding the legality of such action. The item will be placed on the next agenda.

#### Reports.

#### Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:00 pm.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### March 10, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### **Call meeting to order.**

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### **Adopt agenda.**

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### **Deviate from posted agenda.**

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### **Approve previous Board Meeting Minutes.**

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Accept Treasurer's Financial Report.**

The Treasurer gave the following report: deposits of \$273,201.23, expenditures of \$270,382.82, checkbook balance of \$11,784.78, TSA (tax savings account) balance of \$103,755.38, Contingency CD \$5,131.35, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.51. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### **Approve payment of monthly bills.**

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Public forum.**

#### **Unfinished business.**

The Clerk reported MLS 90/10 Grant Application awards were announced and the Town of Birnamwood did not receive a grant. The Tax Overpayment Resolution/Policy will be considered again after the next tax collection season if necessary. The Kelly Plueger accident claim will again be submitted to her. The Clerk is waiting for the Incident Report from the Fire Department to determine the exact location of the accident.

#### **New business.**

Kari Hopfensperger from the County Planning and Zoning Department presented materials and maps of the Town's current plan to be reviewed and updated by the Board, as part of the required ten-year Town Comprehensive Plan update. She will do the demographic updates in the plan book.

The Board accepted the invitation to host the May 21, 2020 meeting of the Wisconsin Towns Association Shawano County Unit.

#### **Reports.**

#### **Adjournment.**

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 8:13 pm.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### April 21, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### **Call meeting to order.**

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:40 pm.

#### **Adopt agenda.**

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### **Deviate from posted agenda.**

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### **Approve previous Board Meeting Minutes.**

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Accept Treasurer's Financial Report.**

The Treasurer gave the following report: deposits of \$146.59, expenditures of \$12,672.13, checkbook balance of -\$740.76, TSA (tax savings account) balance of \$103,785.38, Contingency CD \$5,131.35, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.56. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### **Approve payment of monthly bills.**

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Public forum.**

Reminder to put Supervisor pay on a fall agenda. Several places were listed for the Board to enforce the increasing problem of junk in the town.

#### **Unfinished business.**

The Kelly Plueger and Jakob Malitz accident claim will again be submitted to them. The Clerk received the Incident Reports from the Fire Department determining the accidents both occurred on US Highway 45. The Board scheduled May 14, 2020 at 4:00 pm to review and update the Town's maps and current Comprehensive Plan, as part of the required ten-year update.

#### **New business.**

The WTA Shawano County Unit Meeting was postponed due to COVID-19 restrictions.

Weight limit violations were discussed, the County Sheriff's Department investigated one incident with several violations, but it appears they will not enforce the violations. Mike will check into bonding roads.

#### **Reports.**

The Clerk received a Building Permit for Steven and Kara Day.

#### **Adjournment.**

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 9:00 pm.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### May 12, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report; deposits of \$31,830.23, expenditures of \$12,322.32, checkbook balance of -\$13,542.85, TSA (tax savings account) balance of \$104,106.38, Contingency CD \$5,131.35, comes due in May, and will renew, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.60. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Public forum.

Several residents questioned which roads will be scheduled for work this summer.

#### Unfinished business.

Chairman Fandrey will check with towns requiring bonding of roads, as well as road users who may be required to bond town roads.

The Kelly Plueger and Jokob Malitz accident claim was again submitted to them.

#### New business.

The Clerk presented information from the Wisconsin Elections Commission on the possible misuse or abuse of the CI (indefinitely confined) status when requesting an absentee ballot since a photo ID is not required. The designation is appropriate for electors who are indefinitely confined because of age, physical illness, surgery, temporarily or permanently disabled for an indefinite period or would actually have the COVID-19 virus. An absentee ballot can be requested without using the CI designation. The Clerk also received a letter from the Wisconsin Tavern League requesting reducing Liquor License Renewal fee due to lost revenue from being forced to close due to Covid-19. The Board decided to leave the fee at \$250.00.

#### Reports.

Chairman reported Bridge Inspection will be performed by the County and he is seeking bids for road work.

#### Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 7:55 pm.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### June 9, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### **Call meeting to order.**

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### **Adopt agenda.**

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### **Deviate from posted agenda.**

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### **Approve previous Board Meeting Minutes.**

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Accept Treasurer's Financial Report.**

The Treasurer gave the following report: deposits of \$834.78, expenditures of \$13,415.70, checkbook balance of \$6,788.32, TSA (tax savings account) balance of \$104,148.27, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.63. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### **Approve payment of monthly bills.**

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Public forum.**

#### **Unfinished business.**

Chairman Fandrey will continue gathering information on bonding of roads.

Kelly Plueger and Jakob Malitz accident claims are still not paid. If they don't pay the Town will be responsible to pay their \$1,100.00 bill to the Birnamwood Area Emergency Service. The Clerk will get information on using the TRIP process to collect payment from them.

#### **New business.**

Chairman Fandrey discussed estimates for various Town Road and Bridge repairs and will try to get the most work done within the remaining Town Highway Budget. He also reported work on the bad spots on Bluebird Road was completed.

The Liquor License Renewal for Tangle Horn was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Reports.**

#### **Adjournment.**

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 7:38 pm.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### July 14, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### **Call meeting to order.**

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### **Adopt agenda.**

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### **Deviate from posted agenda.**

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### **Approve previous Board Meeting Minutes.**

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Accept Treasurer's Financial Report.**

The Treasurer gave the following report: deposits of \$5,639.59, expenditures of \$11,782.79, checkbook balance of \$480.12, TSA (tax savings account) balance of \$99,413.27, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.65. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### **Approve payment of monthly bills.**

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Public forum.**

Discussion on roadwork being done.

#### **Unfinished business.**

Chairman Fandrey was in contact with Wisconsin Towns Association regarding being a farming community and bonding impact, however other road users carry damaging loads. He will gather more information.

#### **New business.**

Chairman Fandrey discussed various Town Road repairs being done and some remaining roadwork plans. Due to the August 11<sup>th</sup> Election the next Monthly Town Board will be scheduled for August 18, 2020 on a motion from Van Prooyen and a second from Meverden. All ayes, motion carried.

#### **Reports.**

Chairman Fandrey is looking for grant possibilities. The Clerk applied for a COVID Election Grant from the State of Wisconsin and reported receiving a Building Permit for Tim Wyne.

#### **Adjournment.**

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned at 7:40 pm.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### August 18, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried. Chairman Fandrey then deviated to District Attorney Candidate Aaron Damrau who handed out flyers and addressed everyone present regarding his view of problems with the present D.A. operations.

#### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$137,385.76, expenditures of \$69,250.60 checkbook balance of \$14,325.99, TSA (tax savings account) balance of \$458.27, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.67. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Public forum.

Olson questioned if the Board had a policy for placing culverts or pipes across Town Roads to pump manure. Chairman Fandrey said they will work on a plan.

#### Unfinished business.

Chairman Fandrey will continue to gather more information on bonding town roads.

#### New business.

Chairman Fandrey discussed various Town Road repairs being done and some remaining roadwork plans. The Clerk informed the Board they have spent about \$3,000.00 over the amount budgeted for highways for the entire year and will need to figure out how to address this problem.

Chairman Fandrey appointed Christy Clark to serve as Election Worker through December 2021.

The Clerk will contact County Planning and Zoning to schedule a time to review our Comprehensive Plan.

#### Reports.

Chairman Fandrey reported on the Birnamwood Area Emergency Service meeting where they are experiencing a shortage of workers. He is still looking for grant possibilities. The Clerk reported the Town received the \$644.00 COVID Election Grant from the State of Wisconsin for use on election only expenses.

#### Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, meeting adjourned.

Respectfully Submitted



# Town of Birnamwood

## Regular Monthly Meeting

### September 8, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Van Prooyen moved, Meverden seconded motion to deviate from posted agenda, all ayes, motion carried.

#### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report; deposits of \$31,703.69, expenditures of \$67,530.34, checkbook balance of \$11,120.35, TSA (tax savings account) balance of \$472.57, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.69. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### Public forum.

The following items were brought to the Boards attention; flag is torn, brush hiding some guardrail markers, new blacktop needs shouldering and crack filling on Robin Road also questioned the payroll of Town Employees possibly working on a bid project at Towns expense. Fandrey explained it was not a bid project and the labor payed by the Town helped reduce the cost of the project.

#### Unfinished business.

Chairman Fandrey will gather more information on bonding roads.

#### New business.

In an effort to preserve local roads, Kurt Olson Jr. proposed placing 13 culverts on various Town Roads at no cost to the Town. Meverden Excavating will do the work and he would like to have them in place for pumping in the Spring. The proposal was approved on a motion from Fandrey and a second from Meverden. All ayes, motion carried. Chairman Fandrey will work on the WISLR Local Road Certification Packet to be submitted by October 16, 2020.

The Clerk will contact County Planning and Zoning to schedule a time to review our Comprehensive Plan.

#### Reports.

Chairman Fandrey said he is still looking for grant possibilities. The Clerk reported receiving a Building Permit from Jessica and Brandon Fisher.

#### Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes, Regular Board meeting adjourned.

Following the Regular Monthly Board Meeting, Mike Fandrey, Dennis Van Prooyen, Debbra Kessen and Dennis Knaak met with Kari Hopfensperger from the County Planning and Development Department to review the Town's Comprehensive Plan Update. Ed Meverden was absent. The various Town Maps were reviewed and changes made to bring them up to date with the changes that have occurred over the past 10 years. Kari will take the maps to be redone for further review. Kessen and Knaak will review the 127 page working draft of the Town of Birnamwood Comprehensive Plan Amendment. The plan will eventually be presented at a Town Public Hearing in 2021.

Respectfully Submitted

# Town of Birnamwood

## Regular Monthly Meeting

### October 13, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm. Dennis Van Prooyen was absent due to COVID quarantine.

#### Adopt agenda.

Meverden moved and Fandrey seconded a motion to adopt the agenda, all ayes, motion carried.

#### Deviate from posted agenda.

Meverden moved, Fandrey seconded a motion to deviate from posted agenda, all ayes, motion carried.

#### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Meverden and a second from Fandrey, all ayes, motion carried.

#### Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$.54, expenditures of \$28,249.58, checkbook balance of \$5,477.80, TSA (tax savings account) balance of \$472.57, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.71. Meverden moved and Fandrey seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Meverden and a second from Fandrey, all ayes, motion carried.

#### Public forum.

Rick Lettau asked if the Public Comments agenda item could be moved to later in the meeting for a chance to respond to something discussed by the Board during the meeting. The Board agreed it would be a good idea and this item will be moved to after the reports on the agenda.

#### Unfinished business.

#### New business.

Scott Nyman was unable to attend the meeting to discuss broadband service. Kessen and Knaak discussed their meeting with Nyman and the possibility of the Town receiving broadband service if the grant is approved. Currently there is no plan for the remainder of the Town to receive broadband service. The Board agreed to put \$500.00, from the 2021 Budget, into Wittenberg Telephone Companies Broadband Grant Application and have the Town of Birnamwood included as a participant in the Grant Application on a motion by Fandrey and a second by Meverden. All ayes, motion carried.

Chairman Fandrey will work on the WISLR Local Road Certification Packet to be submitted by October 16. The Board voted to raise the Special Charge for Garbage/Recycling, from \$160.00 to \$170.00 per year, for residents on a motion from Fandrey and a second from Meverden. All ayes, motion carried.

The Board reviewed the salary and wage schedule for the upcoming 2021 budget and made the following changes; Supervisors \$75.00 per meeting rather than a salary of \$2,500.00 per year. Snowplow Driver increase from \$18.00/ hour to \$20.00/hour. Part Time and Cleaning Workers increase from \$11.00/ hour to \$12.00/hour. Election Workers increase from \$12.00/hour to \$13.00/hour. Dog Lister \$13.00/hour plus mileage. The changes were approved on a motion from Fandrey and a second from Meverden. All ayes, motion carried. The following salaries and rate of pay remained the same; Chairman, Treasurer, Clerk, Per diem, Board of Review and Town Labor.

**Reports.**

Chairman Fandrey said he is still looking for grant possibilities. The Clerk reported no increases in income for the 2021 budget through the State of Wisconsin. Shared Revenue down \$2.00, Transportation Aid no change, last year we received a \$10,200.00 increase from previous Governor's Budget.

**Adjournment.**

Motion by Fandrey, second by Meverden to adjourn, all ayes, Regular Board meeting adjourned.

Respectfully Submitted

# Annual Town of Birnamwood Budget Hearing & Special Town Meeting November 10, 2020

Chairman Fandrey called the Budget Hearing to order at 7:00 pm in the Birnamwood Town Hall. The proposed 2021 Town Budget was presented by the Clerk and discussed by the Town Board and the residents in attendance. Dennis Van Prooyen moved and Ed Meverden seconded a motion to close the Hearing. All ayes, motion carried.

Chairperson Fandrey called the Special Town Meeting to order at 7:15 pm. Dennis Van Prooyen made a motion seconded by Ed Meverden to adopt the 2020 tax levy at \$87,616.00 to be collected in 2021. All ayes, motion carried. Dennis Van Prooyan made a motion to close the Special Town Meeting seconded by Ed Meverden. All ayes, motion carried. Meeting closed at 7:20 pm.

## Town of Birnamwood Regular Monthly Meeting November 10, 2020

### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyan	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

### Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:20 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

### Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

### Deviate from posted agenda.

Van Prooyen moved, Meverden seconded a motion to deviate from the posted agenda, all ayes, motion carried.

### Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

### Accept Treasurers Financial Report.

The Treasurer gave the following report deposits of \$28,374.59, expenditures of \$21,789.09, checkbook balance of \$12,138.30, TSA (tax savings account) balance of \$595.07, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.73.

Van Prooyen moved and Meverden seconded a motion to accept the Treasurers Report, all ayes, motion carried.

### Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

### Unfinished business.

**New business.**

The Board adopted the attached resolution relating to the collection of taxes by the Town Treasurer on a motion from Van Prooyan and a second from Meverden. Three ayes, motion carried. The Clerk will deliver a copy of the resolution to the County Clerk.

**Reports.**

Chairman Fandrey reported a culvert will be replaced on Eland Road. The Clerk reported receiving Building Permits for Jon and Bonnie Bernarde, Steven and Kara Day and Brandon and Jessica Fisher. He also reported of the upcoming Tax Collection; the Witt/Birn School District will receive \$731,332.00, North Central Technical College will receive \$75,982.11, Shawano County will receive \$302,826.80 and the Town of Birnamwood will keep \$87,616.00 toward the Town Budget.

**Public Forum.**

Steven Steinke asked if the Town Board had any ideas to address the shortage and need for EMT's, leading to a lack of service, for the Birnamwood Area Ambulance Service. Steinke questioned why the same sentence appeared in the August and September minutes. The Board will correct the September minutes at the December meeting. Residents also had questions and concerns about the service. There were no answers to the problem.

**Adjournment.**

Motion by Van Prooyan, second by Meverden to adjourn, all ayes, meeting adjourned at 8:04 pm.

Respectfully Submitted,

# Town of Birnamwood

## Regular Monthly Meeting

### December 8, 2020

#### Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

#### **Call meeting to order.**

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

#### **Adopt agenda.**

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

#### **Deviate from posted agenda.**

Van Prooyen moved, Meverden seconded a motion to deviate from posted agenda, all ayes, motion carried.

#### **Approve previous Board Meeting Minutes.**

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Accept Treasurer's Financial Report.**

The Treasurer gave the following report; deposits of \$41,336, expenditures of \$8,115.35, checkbook balance of \$45,159.38, TSA (tax savings account) balance of \$702.59, Contingency CD \$5,195.67, Truck/Equipment CD \$15,000.00 and Housing Account balance \$2,450.75. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

#### **Approve payment of monthly bills.**

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

#### **Public forum.**

#### **Unfinished business.**

#### **New business.**

Motion by Van Prooyen and a second from Meverden to correct the September Minutes. All ayes, motion carried. The Board decided all plowing and weather related hours should be paid at the plow truck driver rate. The date for Town Caucus was set for January 12, 2021 at 7:00 pm.

#### **Reports.**

Chairman Fandrey said he is still looking for grant possibilities.

#### **Adjournment.**

Motion by Fandrey, second by Meverden to adjourn, all ayes, Regular Board meeting adjourned.

Respectfully Submitted