

Town of Birnamwood Caucus

January 12, 2021

Chairman Fandrey called the Caucus to order at 7:00 pm in the Birnamwood Town Hall.

The following residents attended; Kathy Van Prooyen, Greg Opper, Dennis Rochwite, Tina Steinke, Steve Steinke, Rick Lettau, Kelly Lettau, Arlen Meverden, Christy Clark, Wayne Clark, Kurt Olson Jr. along with the Town Board.

The Clerk reviewed rules and procedures for conducting a Town Caucus.

The position of Chairperson was opened for nominations. Tina Steinke nominated Steve Steinke, seconded by Dennis Rochwite. Deb Kessen nominated Dave Brounacker, seconded by Kathy Van Prooyen, there were several other nominations, all declined with no second, nominations were declared closed.

Nominations for Supervisor I was opened. Steve Steinke nominated Rick Lettau, seconded by Wayne Clark. There were no other nominations. Nominations were declared closed.

Nominations for Supervisor II was opened. Greg Opper nominated Kurt Olson Jr., seconded by Deb Kessen. Kathy Van Prooyen nominated Dennis Van Prooyen, seconded by Deb Kessen. There were no other nominations. Nominations were declared closed.

Nominations for Clerk was opened. Debbra Kessen nominated Dennis Knaak, seconded by Mike Fandrey. Steve Steinke nominated Kelly Lettau and she declined the nomination. There were no other nominations. Nominations were declared closed.

The position of Treasurer was opened for nominations. Mike Fandrey nominated Deb Kessen, seconded by Kathy Van Prooyen. There were no other nominations. Nominations were declared closed.

The candidates then filled out the Notice of Nomination, Receipt of Notice of Nomination, Declaration of Candidacy and Campaign Registration Statement. Slips were drawn for the order names should appear on the ballot.

Dennis Van Prooyen made a motion to close the 2021 Caucus, seconded by Ed Meverden. Motion carried. Caucus closed at 7:40 pm.

Respectfully submitted,

Dennis Knaak
Town Clerk

Town of Birnamwood

Regular Monthly Meeting

January 12, 2021

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:40 pm.

Adopt agenda

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$743.55, expenditures of \$36,833.37, checkbook balance of \$8,822.91, TSA (tax savings account) balance of \$284,566.17, Contingency CD \$5,195.67, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.77. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Unfinished business.

New business.

Reports.

Chairman Fandrey said he is still looking for grant possibilities.

Public forum.

Residents questioned the 911 sign insert in the tax notice. This uniform sign placement is the requirement in the Shawano County 911 Ordinance. This aid's emergency personnel in locating a resident's address.

Adjournment.

Motion by Fandrey, second by Meverden to adjourn, all ayes. Regular Board meeting adjourned at 8:15.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

February 9, 2021

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:05 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$304,094.88, expenditures of \$302,831.49, checkbook balance of \$8,219.82, TSA (tax savings account) balance of \$410,362.43, Contingency CD \$5,195.67, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.79. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Unfinished business.

New business.

Herb Fandrey is giving up the building and grounds maintenance duties which he has performed for many years. Christy and Wayne Clark volunteered to take over the maintenance duties and were approved, for the position, by the Board.

Reports.

Chairman Fandrey asked Greg Opper, the plow driver, if he varies the start and route when he plows Town Roads. Greg said he does, but everyone cannot be first. Complaints seem to come from the same few. The Clerk asked the Board for the number of new homes built in the Town in 2020. Information needed to complete the online Demographic Services Survey. Three new homes in 2020 and two new homes for 2021 already.

Public forum.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes. Board meeting adjourned at 7:35 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

March 9, 2021

Town Officers:

Mike Fandrey	Chairperson	Dennis Knaak	Clerk
Dennis Van Prooyen	Supervisor I	Debbra Kessen	Treasurer
Ed Meverden	Supervisor II		

Call meeting to order.

Chairman Fandrey called the Regular Monthly Meeting of the Birnamwood Town Board to order 7:00 pm.

Adopt agenda.

Van Prooyen moved and Meverden seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Van Prooyen moved, Meverden seconded a motion to deviate from posted agenda, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$290,724.46, expenditures of \$294,071.31, checkbook balance of \$6,884.74, TSA (tax savings account) balance of \$120,387.47, Contingency CD \$5,195.67, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.81. Van Prooyen moved and Meverden seconded a motion to accept the Treasurer's Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Van Prooyen and a second from Meverden, all ayes, motion carried. The Treasurer explained the charge for a lock box, requested by residents for their tax payments. The lock box will be placed by her residence for easy access, drive up, drop off and leave. The lock box is very secure and US Postal approved.

Unfinished business.

New business.

The Board approved the Certified Survey map prepared for Brett Roehl by Vreeland Associates Inc. on a motion from Van Prooyen and a second from Meverden. All ayes, motion carried.

Reports.

Chairman Fandrey announced spring road weight limits have been posted on Town Roads and they will be checking for damage needing maintenance.

The Clerk received a call from a potential buyer of property on Blueberry Road stating there is a cable across the road. Chairman Fandrey will contact the buyer and landowners to address the problem. The Clerk also announced the dates, set by the assessor, for Open Book will be May 3rd from 4:00 to 6:00 pm. and Board of Review May 11th from 5:00 to 7:00 pm. He also explained the term for newly elected board members begins April 20, 2021 after the Annual Meeting, but the Oath of Office must be taken within five days of election, usually done election night.

Public forum.

Rick Lettau asked if he could take his milk truck home with the weight limits in effect. Chairman Fandrey said it would be permitted.

Adjournment.

Motion by Van Prooyen, second by Meverden to adjourn, all ayes. Board meeting adjourned at 7:42 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

April 20, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rich Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:30 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$5,828.12, expenditures of \$10,162.92, checkbook balance of \$2,549.94, TSA (tax savings account) balance of \$115,467.47, Contingency CD \$5,195.67, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.83. Lettau moved and Olson seconded a motion accept the Treasurers report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Lettau and a second from Olson, all ayes, motion carried

Unfinished business.

New business.

The Board approved a permission statement giving Frontier Communications the ability to complete their cable on Maplewood Road to County Highway N. on a motion from Lettau and a second from Olson. All ayes, motion carried. The Clerk handed out materials, for the new board members to review, from the Town Officers Handbook, information on Board of Review and application materials for the Spring Town Officials Workshop.

Reports.

Chairman Brounacker had nothing to report since his term just started today. There were no new communications to report to the board.

Public forum.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned at 8:35 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

May 11, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rich Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:00 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$32,112.58, expenditures of \$17,408.60, checkbook balance of \$16,558.93, TSA (tax savings account) balance of \$115,932.47, Contingency CD \$5,195.67, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.85. Lettau moved and Olson seconded a motion accept the Treasurers report, all ayes, motion carried. The Treasurer also reported on the cost of two items brought up at the Annual Meeting. Phone at Town Hall \$95 to install and \$63 to \$68/month. A Town audit \$6,000 to \$8,000 for one year or \$21,000 for a three-year audit.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk, was approved on a motion from Lettau and a second from Olson, all ayes, motion carried.

Unfinished business.

New business.

Randy Burger gave a report on the Birnamwood Area Emergency Service concerns regarding a shortage of EMT's and the amount of training required. He also said a full-time service would cost our Town around \$40 to \$50 thousand per year. If anyone has a suggestion or idea for a solution contact him or Tim Lemke. The Clerk reported Town Meeting and other ads will appear in the Wittenberg Northerner & Buyers Guide. He also reported a three-million-gallon manure pit is to be constructed, at Western Avenue, this fall. The Board voted to hire Keith Doering to take care of animals at large for the Town at a rate of \$30 per call, \$12 per hour and mileage on a motion from Lettau and a second from Olson, all ayes, motion carried.

Reports.

Chairman Brounacker met with Scott Construction to look at roads and give an estimate of cost. He also looked at Bridge Reports and found a couple are urgent for repair. The Clerk reported receiving Building Permits from Steven and Christine Steinke, Greg Opper and Shelly Stadler and a permit extension from Dennis and Gina Theilman.

Public forum.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned at 8:24 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

June 8, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rich Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:00 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Chairman Brounacker then deviated to Mattoon Historical Society where President Laurel Collins accompanied by Secretary Kathy Zarda and past president Dick White presented information about the organization. It is not just about Mattoon but the entire surrounding area including the Town of Birnamwood. They encouraged people to visit the museum's many exhibits, stories and history. The museum is located in downtown Mattoon in the former hospital building. The chairman then deviated to approving and signing Joel Mueller and Thomas De Roos survey maps presented by Daniel Higginbotham from Plover River Land Co. Inc.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$7,668.81, expenditures of \$7,388.80, checkbook balance of \$9,929.68, TSA (tax savings account) balance of \$116,127.12, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.87. Lettau moved and Olson seconded a motion accept the Treasurers report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk, was approved on a motion from Lettau and a second from Olson, all ayes, motion carried.

Unfinished business.

The Board hired Keith Doering for the Town's Dog Lister, responsible for checking with all residents for dog ownership. He is also the Animal Control Officer.

New business.

The Board approved issuing a Liquor License to Tangle Horn on a motion from Lettau and a second from Olson, all ayes, motion carried.

Reports.

Chairman Brounacker reported the Board looked at Town Roads and came up with a list of roadwork to be done. He also talked about bridge on Riverview Road near the Town Hall needing most urgent work from damage caused by washouts. The Clerk reported receiving Building Permits from Scott and Tina Foth, and Rachel Roth. He also received a Managed Forest Designation transfer to Todd and Kim Hopkins.

Public forum.

Steven Steinke again talked about EMT shortage and gave the board members his list of solutions.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned at 8:20 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

July 13, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rich Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:00 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$45,154.13, expenditures of \$10,268.94, checkbook balance of \$45,027.26, TSA (tax savings account) balance of \$111,404.66, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.89. Lettau moved and Olson seconded a motion accept the Treasurers report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk, was approved on a motion from Lettau and a second from Olson, all ayes, motion carried.

Unfinished business.

New Business.

The Board approved placing the \$39,407.71 ARPA COVID Funds into a separate account, until the government guidelines for use of the funds is established, on a motion from Lettau and a second from Olson, all ayes, motion carried. Contracts with Scott Construction for sealcoating and cold-mix were approved on a motion from Lettau and a second from Olson, all ayes, motion carried. The Board voted to reduce the time limit for Public Forum to 5 minutes on a motion from Lettau and a second from Olson, all ayes, motion carried. Chairman Brounacker announced we are out of patching blacktop until cold-mix is delivered.

Reports.

The Clerk reported receiving Building Permits from Doug and Debra Koehler, Dave and Lana Brounacker and Terry Nousen.

Public forum.

Steven Steinke continued complaints/concerns and made accusations about the local emergency service operations and the EMT shortage.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned at 7:50 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

August 10, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rich Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:03 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$79,195.60, expenditures of \$38,309.79, checkbook balance of \$84,458.56, TSA (tax savings account) balance of \$71,489.66, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.91. Lettau moved and Olson seconded a motion accept the Treasurers report, all ayes, motion carried. The Chairman and Clerk signed bank signature cards and a resolution to transfer \$39,407.71 ARPA COVID funds to a separate account.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk, was approved on a motion from Lettau and a second from Olson, all ayes, motion carried.

Unfinished business.

New Business.

The Board approved a variance to Judy and Roger Hegewald for the purpose of building a handicap accessible living quarters for their daughter, on a motion from Lettau and a second from Olson, all ayes, motion carried. The Board approved an Intergovernmental Cooperative Agreement with Shawano County for the purchase of a new voting system, on a motion from Lettau and a second from Olson, all ayes, motion carried. The agreement states Shawano County will make a onetime \$1,500.00 contribution and make the payment on our behalf for the voting machine. The Town will then reimburse the County \$6,050.00 for the Town's cost of the voting machine. The Board also voted to reimburse Shawano County this year, since the voting machine purchase was budgeted for in 2021, on a motion from Lettau and a second from Olson, all ayes, motion carried. Kari Hofensperger from County Planning and Development talked about Comprehensive Plan Updates and will meet with the Board, Treasurer and Clerk following the meeting to update the Town's Zoning Maps.

Reports.

Chairman Brounacker talked about roadwork completed and planned work within the remaining budget. The Clerk reported receiving the approved Matsche Waste Storage Permit.

Public forum.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned at 7:50 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

September 14, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rick Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:00 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$58,611.02, expenditures of \$105,530.20, checkbook balance of \$38,286.10, TSA (tax savings account) balance of \$44,530.30, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.93. Lettau moved and Olson seconded a motion to accept the Treasurers report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk, was approved on a motion from Lettau and seconded by Olson, all ayes, motion carried.

Unfinished business.

New Business.

The paperwork for a revised variance for Judy and Roger Hegewald for the purpose of building a handicap accessible living quarters for their daughter was not completed but will be available for approval at the next monthly meeting. The Board agreed to hire Devin Lettau as a Town Employee on a motion from Lettau and a second from Olson, all ayes, motion carried. Devin will be available to help with various Town Labor. The Board approved billing animal owners for reimbursement of any charges to the Town for animals at large, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Reports.

Chairman Brounacker talked about roadwork completed.

Public forum.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned at 7:48 pm.

Respectfully Submitted

Town of Birnamwood

Regular Monthly Meeting

October 12, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rick Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order 7:00 pm.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided and approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$90.90, expenditures of \$6,251.80, checkbook balance of \$32,625.20, TSA (tax savings account) balance of \$44,542.80, ARPA Savings \$39,408.84, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.95. Lettau moved and Olson seconded a motion to accept the Treasurers report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk was approved on a motion from Lettau and seconded by Olson, all ayes, motion carried.

Unfinished business.

New Business.

The Board decided to hold off on a Ho Chunk fuel charge account and reconsider next Spring. Greg Opper will call FS to again order a seasonal fuel tank and fuel for winter road maintenance. The Board decided to leave the current employee wage schedule unchanged for the 2022 budget year. The Board will look into brush cutting and possible bridge work with some of the remaining budget money.

Reports.

Chairman Brounacker gave report on roadwork completed.

Clerk reported on receiving the Election Commission findings on the April 6th Election complaint and receiving a building permit from Steven Pruess.

Animal Control officer Keith Doering turned in two bills for animals running at large and is currently working on a repeat complaint.

Public comments.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned.

Respectfully Submitted

Annual Town of Birnamwood Budget Hearing & Special Town Meeting November 9, 2021

Chairman Brounacker called the Budget Hearing to order at 7:00 pm in the Birnamwood Town Hall. The proposed 2022 Town Budget was presented by the Clerk and discussed by the Town Board and the residents in attendance. Rick Lettau moved and Kurt Olson Jr. seconded a motion to close the Hearing. All ayes, motion carried.

Chairperson Brounacker called the Special Town Meeting to order at 7:15 pm. Lettau made a motion seconded by Olson to adopt the 2021 tax levy at \$1,011,341.14 to be collected in 2022. All ayes, motion carried. Lettau made a motion to close the Special Town Meeting seconded by Olson. All ayes, motion carried. Meeting closed at 7:20 pm.

Town of Birnamwood Regular Monthly Meeting November 9, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rick Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Chairman Brounacker called the Regular Monthly Meeting of the Birnamwood Town Board to order at 7:20 pm. at the Birnamwood Town Hall and opened with the Pledge of Allegiance.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from the posted agenda, all ayes, motion carried.

Chairman Brounacker then deviated to Cirrinity Broadband representative Scott Nyman who explain their upcoming grant application request for \$1.6 Million which would cover the remainder of the Town of Birnamwood and all of the Town of Aniwa. He will keep us informed about the request and the need for resident support letters and possible monetary support from the Town to help Cirrinity with grant approval.

Approve previous Board Meeting Minutes.

Copies of the previous months Regular Board Meeting Minutes were provided and approved on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$28,568.82, expenditures of \$12,369.48, checkbook balance of \$45,869.34, TSA (tax savings account) balance of \$44,542.80, ARPA Savings \$39,408.84, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.97. Lettau moved and Olson seconded a motion to accept the Treasurers Report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills, presented by the Clerk, was approved on a motion from Lettau and a second from Olson, all ayes, motion carried.

Unfinished business.**New business.**

The Board adopted the attached resolution relating to the collection of taxes by the Town Treasurer on a motion from Lettau and a second from Olson. Three ayes, motion carried. The Clerk will deliver a copy of the resolution to the County Clerk.

Lettau made a motion to remove Public Comments as an Agenda item, seconded by Olson. All ayes, motion carried.

Victoria Reigel was introduced to the Board. She is a Town Resident and has experience writing grant proposals and is willing to help with Town grant requests.

Reports.

Chairman Brounacker reported brush is being cut on various Town Roads. The plan is to spend \$10,000.00 per year on brushing to maintain the roads

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes, meeting adjourned at 8:20 pm.

Respectfully Submitted,

Town of Birnamwood

Regular Monthly Meeting

December 21, 2021

Town Officers:

Dave Brounacker	Chairperson	Dennis Knaak	Clerk
Rick Lettau	Supervisor I	Debbra Kessen	Treasurer
Kurt Olson Jr.	Supervisor II		

Call meeting to order.

Following the Public Hearing of the Town's updated Comprehensive Plan, Chairman Brounacker called the Regular Monthly Meeting of the Town Board to order at 7:01 pm. and opened with the Pledge of Allegiance.

Adopt agenda.

Lettau moved and Olson seconded a motion to adopt the agenda, all ayes, motion carried.

Deviate from posted agenda.

Lettau moved, Olson seconded a motion to deviate from posted agenda, all ayes, motion carried.

Approve previous Board Meeting Minutes.

Copies of the previous month's Regular Board Meeting Minutes were provided. Supervisor Lettau suggested we add an explanation of the tax to be collected in 2022. The taxes collected by our Town and County Treasurers in 2022 is a total of the following; Shawano County \$319,536.00, Witt/Birn School District \$526,380.00, Northcentral Technical College \$77,548.00 and Town of Birnamwood \$87,831.00 after a \$46.00 credit for personal property aid. This amounts to a tax collection of approximately \$1,011,295.00 to be paid by Town of Birnamwood taxpayers. The minutes with the explanation was approved, on a motion from Lettau and a second from Olson, all ayes, motion carried.

Accept Treasurer's Financial Report.

The Treasurer gave the following report: deposits of \$40,939.12, expenditures of \$65,897.41, checkbook balance of \$23,627.04, TSA (tax savings account) balance of \$44,548.35, ARPA Savings \$39,413.76, Contingency CD \$5,234.64, Truck/Equipment CD \$25,165.60 and Housing Account balance \$2,450.99. Lettau moved and Olson seconded a motion to accept the Treasurers report, all ayes, motion carried.

Approve payment of monthly bills.

A motion for payment of monthly bills presented by the Clerk was approved on a motion from Lettau and seconded by Olson, all ayes, motion carried.

Unfinished business.

New Business.

The Board approved the updated Town of Birnamwood Comprehensive Plan as presented at the Public Hearing on a motion from Lettau and a second from Olson. All ayes, motion carried.

The Town's Official Zoning Map was accepted as presented on a motion from Lettau and a second from Olson. All ayes, motion carried. Treasurer Kessen will represent the Town's Comprehensive Plan and Official Zoning Map at the Planning and Development meeting February 2, 2022.

Chairman Brounacker appointed the following election inspectors; Kathy Van Prooyan, Patricia Knaak Debbra Kessen, Christine Clark and Victoria Reigel to a term that will expire December 2023.

Reports.

Chairman Brounacker gave report on roadwork completed. Several compliments on brush cutting. Chairman Brounacker and Supervisor Lettau attended the Birnamwood Area Emergency Service meeting and gave a report on preliminary solutions to staffing and funding being studied.

Adjournment.

Motion by Lettau, second by Olson to adjourn, all ayes. Board meeting adjourned.

Respectfully Submitted